

Instruction

AR No. 6153

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School Sponsored Trips: Drivers/Chaperones

Thank you for your interest in participating as a chaperone for Potter Valley School. Your involvement as a chaperone is a vital part of this experience. We are excited to be able to share this time with you and your child. Please remember, however, that we are counting on you to be a part of the leadership team and take an active role in supervising our students and making sure necessary tasks are completed. As a chaperone you are there to work with **all** our students, not just your own child. You may be placed in a different group than your child once we arrive at our destination. Please comply with any requests from Potter Valley School staff. Together we can make this trip a big success!

Basic Rules:

This trip is by legal definition still a regular operation of a California public school, and must comply with all existing laws. This requires that all adults acting on behalf of Potter Valley School as chaperones on this trip comply with these laws. Below is a list of basic regulations you must agree to follow:

(Please initial each item below signifying your agreement)

- _____ 1. As a driver on this trip I agree to obey all traffic laws, including posted speed limits. Seat belts are to be worn at all times by everyone in the vehicle.
- _____ 2. As a driver I have on record at the District Office my DMV and insurance information as required.
- _____ 3. As a driver I will follow the route determined by Potter Valley School, and I agree not to make side trips or personal stops without prior permission from the trip supervisor.
- _____ 4. I will not consume alcoholic beverages or use illegal drugs, including marijuana, at any time for the duration of this trip.
- _____ 5. I will not smoke or use other tobacco products for the duration of the trip.
- _____ 6. I will refer all serious discipline situations which arise with the students I am supervising to a staff member of Potter Valley School who is in attendance.

Thank you for your cooperation on these legal items.

I have read and understand the basic rules above, and I agree to comply with these rules as an official chaperone for Potter Valley Community Unified School District. I understand that failure to abide by the above rules, or lack of cooperation with the P.V. School staff in charge may result in exclusion from participation as a chaperone on future trips.

_____ **Print Name**

_____ **Signature**

_____ **Date**

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| Legal: | |
| Adoption: | 11/14/2007 |
| Revision: | |