

POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

Mission Statement

The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.

Regular Meeting – Board of Trustees

December 13, 2016

MINUTES

Regular Session 6:30

**Potter Valley High School Library
10401 Main Street, Potter Valley, CA 95469**

1. CALL TO ORDER – OPEN SESSION 6:44

2. ROLL CALL - Absent: Trustee Aiello

3. CONVENE TO CLOSED SESSION (6:00 p.m. – 6:30 p.m.) -Potter Valley District Office, 10401 Main Street, Potter Valley

- Personnel Actions (Government Code 54957)
- Superintendent Evaluation

4. RECONVENE TO OPEN SESSION - REPORT OUT OF CLOSED SESSION None

5. PLEDGE OF ALLEGIANCE was led by Trustee Delbar.

6. APPROVAL OF AGENDA MSC Lindelef/Johnson

Move 10.6 to 10.1-b Remove 11.5 until next month

7. ORGANIZATION UPDATES

Board Member Comments:

Board President Karen Riordan reported that the Board plans to post/advertise for the Superintendent position in January, Feb/March screen applicants, March/April interview offer employment.

Interim Superintendent, Damon Dickinson acknowledged all the staff for their extra work during this busy, wet, holiday month. Thank you to Mary, Krista and Mindi for the quick response to the water leak and flooded room at the High School.

Elementary Principal, Lori Candelaria acknowledged the PTSO for the Stranger Danger assembly. The elementary rocked their concert. The winter program will be this Thursday with a dinner and a silent auction. The elementary had math training 12/2. Lori gave a shout out to the Maintenance department for their extra work during this busy season.

HS/JR Principal, Mindi Juszcak held a parent night on Common Core State Standards. She is also working with teachers on a WASC Mission and Vision statement. The rock band concert was great. Thank you to the High School boosters for the food at the tournament. She also updated the Board on the senior portfolio topics.

PVCEA, Sam Phillips stated that they had a meeting last week and selected their officers for the year.

PVTA, Stephanie Bearden reported that they are meeting with the district in January. The MCC club is selling tamales.

ASB, Jocelyn Gonzalez stated that they are having a winter ball 1/14 and that they started Secret Angels last week.

8. COMMUNITY INPUT

Krista Looney invited everyone to come to the “Wreaths Across America” event at the Potter Valley Cemetery this Saturday, 12/16 at 9:00 a.m.

9. **ROUTINE AND CONSENT**

MSC Lindelef/Delbar

Roll Call Vote: Ayes: Trustees: Riordan, Lindelef, Delbar and Johnson

Absent: Aiello

- | | | |
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| 9.1 | Approval of Personnel Actions | Page 4 |
| 9.2 | Approval of Warrants | Page 5 |
| 9.3 | Approval of Board Minutes of November 9, 2016 | Page 6 |
| 9.4 | Approval of College Readiness Block Grant -2 nd Reading | Page 7 |
| 9.5 | Approval of Disposal of School Property | Page 8 |

10. **REPORTS**

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|------|--|---------|
| 10.1 | Senior Trip Update
<i>Gina gave her monthly senior trip report to the board.</i> | Page 9 |
| 10.2 | Enrollment Report
<i>The enrollment numbers are holding steady for the year.</i> | Page 10 |
| 10.3 | LCAP Report
<i>The district is keeping up on the State revised format and State mandates. The DAC meeting was moved to January. CALPADS goals are heavily impacted by the LCAP. Jennifer Meyer has done an incredible job keeping our data clean.</i> | Page 11 |
| 10.4 | Bond Report
<i>The district is working with the County of Mendocino to rectify the error in the tax bills. See attached information from Don Alameida regarding the fire suppression requirements for the school bond projects.</i> | Page 12 |
| 10.5 | WASC Report
<i>Mindi gave the board the WASC report to review and get back to her with any questions or changes by January 10th.</i> | Page 13 |
| 10.6 | Ag Program Report
<i>Mr. Moore and several of his students updated the board on the current Ag program.</i> | Page 14 |
| 10.7 | Quarterly Investment Report
<i>The board was updated on the County Quarterly Investment Report.</i> | Page 15 |

11. **ACTION ITEMS – REGULAR AGENDA**

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|------|---|---------|
| 11.1 | Approval of 2016-17 First Interim Report
<i>MSC Johnson/Delbar</i> | Page 16 |
| 11.2 | Adoption/Approval of Resolution No 16/17-07
Consolidation of School Board Election to Even Numbered Years
<i>MSC Lindelef/Delbar ALL Absent: Aiello</i> | Page 17 |

- 11.3 Conduct Annual Organizational Meeting of the Board of Education Page 18
- a. Annual Election of President of the Board for 2017
Elaine Lindelef MSC Delbar/Riordan
 - b. Annual Election of Clerk of the Board for 2017
Katie Delbar MSC Johnson/Riordan
 - c. Annual Appointment of the Superintendent as Secretary
to the Board for 2017
Damon Dickinson MSC Lindelef/Johnson
 - d. Set Date and Time for 2017 Board Meetings
MSC Delbar/Johnson
- 11.4 Approval of Parent Code of Conduct Page 19
MSC Delbar/Johnson
- 11.5 Approval of Policy No. 6153 – Second Reading Page 20
School Sponsored Trip
Tabled until next month
- 11.6 Approval of Notice of Exemption Page 21
as it relates to CEQA California Environmental Quality Act
MSC Riordan/Delbar
- 11.7 Approval of CTEI Grant Assistant Salary Placement Page 22
MSC Riordan/Delbar

12. FUTURE AGENDA ITEMS - Financial aid numbers- Mindi's report

13. ADJOURNMENT 8:35

14. FUTURE MEETINGS

Notice: PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office - Reception Desk, located at, 10401 Main St., Potter Valley CA. For more information please call (707)743-2101.

*Items so marked have supporting documents which have been distributed to the Board of Education. An extra copy is available upon request.