

**POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT**

Mission Statement

*The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.*

**Regular Meeting – Board of Trustees**

**November 13, 2013**

**Minutes**

**Regular Session 6:30**

**Potter Valley High School Library  
10401 Main Street, Potter Valley, CA 95469**

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**1. CALL TO ORDER – OPEN SESSION**

*Trustee Blundell called the meeting to order at 6:40 p.m.*

**2. ROLL CALL**

*All present*

**3. CONVENE TO CLOSED SESSION (6:00 p.m. – 6:30 p.m.)** -Potter Valley District Office, 10401 Main Street,  
Potter Valley

- Public Employment (Government Code 54957) ec. 44949/44955
- Superintendent Performance Evaluation (Government Code 54957)

**4. RECONVENE TO OPEN SESSION - REPORT OUT OF CLOSED SESSION** None

**5. PLEDGE OF ALLEGIANCE** *was led by Trustee Blundell*

**6. APPROVAL OF AGENDA** *MSC Lindelef/Preffer*

**7. ORGANIZATION UPDATES**

*Trustee Lindelef stated that Jr. High Volleyball went very well.*

*Trustee Pacheco reported that our STAR test score are below County and State averages. He also stated that we have the lowest teacher salaries.*

*Trustee Blundell acknowledged Paul Johnson in the audience as one of our future board members to be sworn in at the December 4, 2013 meeting.*

***Superintendent/Elementary Principal Glentzer reported on the following:***

- *The district passed our CHP Bus Terminal Inspection.*
- *Talent Show, Dinner & Silent Auction, Thursday 11/14*
- *The district had a consulting meeting with the unions to discuss LCAP/LCFF, Common Core, Tech. Support and Site council.*
- *Elementary staff completed the parent teacher conferences.*
- *Halloween Carnival went very well.*
- *Preparing for Elementary Holiday program on 12/16.*
- *Working on SARC*

**HS/Jr. High Principal, Mindi Juszcak reported on the following:**

- Working on student discipline with the staff.
- Reported on Voc Ed courses
- Senior Portfolios will be simplified this year as in class assignments.
- Jr. High working on preparing for Yosemite in May.

**PVTA Representative, Cherie Alton reported on the following:**

- The Elementary attendance contest is working.
- The third grade went to the community lunch and presented the solar system.
- Parent conferences went well and thank you to Griselda Barajas for her translating skills during the conferences.

**PV Classified Representative, Sam Phillips reported on the following:**

- Laurie Halstad is working on computer issues in the cafeteria.
- Maintenance department working hard on roofing and lights.
- The paraprofessionals are doing great.
- Thank you to Nicole Glentzer for the Friday Focus.
- The classified union is planning on taking a team to the National ESP conference in San Francisco this March.

**8. COMMUNITY INPUT None**

**9. ROUTINE AND CONSENT**

*(MSC) Lindelef/Preffer*

*Roll Call Vote: Ayes: Trustee Blundell, Lindelef, Preffer, and Page & Pacheco*

*Absent: None*

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|-----|---|--------|
| 9.1 | Approval of Warrants                                    | Page 4 |
| 9.2 | Approval of Board Minutes of October 9, 2013            | Page 5 |
| 9.3 | Approval of Interdistrict Attendance Agreement Requests | Page 6 |

**10. REPORTS**

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|------|---|---------|
| 10.1 | Student of the Month<br><i>Jr. High/High School Principal Juszcak announced the names of the students of the month.</i>                                     | Page 7  |
| 10.2 | PE Report<br><i>Postponed until December.</i>   | Page 8  |
| 10.3 | Facility Assessment & Master Plan Report<br><i>Don Alemeida of Alemeida Architecture, presented the board with the facility assessment and master plan.</i> | Page 9  |
| 10.4 | Enrollment Report<br><i>Superintendent Glentzer updated the board on the enrollment. The numbers are down district wide from last year.</i>                 | Page 10 |

**12. ACTION ITEMS – REGULAR AGENDA**

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|-------|---|---------|
| 11.1* | Approval of Personnel Actions<br><i>MSC Lindelef/Preffer 2 Ayes –Page &amp; Lindelef 3-Noes Blundell. Preffer, &amp; Pacheco. The board requested we look for one more varsity coach and bring back for approval.</i> | Page 11 |
| 11.2* | Approval of Updated Certificated Salary Schedule<br><i>MSC Pacheco/Lindelef</i>   | Page 12 |
| 11.3* | Adoption of Resolution No 13/14- 05<br>& Approval of Application – Bright Schools Program<br><i>MSC Lindelef/Preffer</i>  | Page 13 |
| 11.4* | Approval of Site Council Waiver<br><i>MSC Lindelef/Preffer</i>  | Page 14 |
| 11.5* | Approval of 2013-14 Updated Stipends<br><i>The board tabled this item until the next board meeting.</i>   | Page 15 |

**13. FUTURE AGENDA ITEMS - Program Rubric  
PE Report- Dec.  
Math Report- Jan.**

**14. ADJOURNMENT** *Trustee Blundell adjourned the meeting at 9:06*

*Opened into closed session at 9:10 reported out no decisions adjourned at 10:05*

**15. FUTURE MEETINGS**

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**Mary Thornton, Recording Secretary**

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**Elaine Lindelef, Clerk of the Board**

**December 4, 2013;** 6:00 p.m. Closed Session, Potter Valley School District Office; 6:30 p.m. Regular Board Meeting; Potter Valley High School Library, 10401 Main Street, Potter Valley

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**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office - Reception Desk, located at, 10401 Main St., Potter Valley CA. For more information please call (707)743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Education. An extra copy is available upon request.