

POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

Mission Statement

The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.

Regular Meeting – Board of Trustees

October 11, 2023

Minutes

Regular Session 6:30 pm

Potter Valley High School Library

10401 Main Street, Potter Valley, CA 95469

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1. CALL TO ORDER – OPEN SESSION 6:38pm
 2. ROLL CALL 4 Present, 1 Absent-Trustee Katie Delbar
 3. CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)
Potter Valley District Office, 10401 Main Street, Potter Valley
 - Inter-district Transfers (Government Code 54957)
 - Personnel (Government Code 54957)
 4. RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION
 5. PLEDGE OF ALLEGIANCE
 6. APPROVAL OF AGENDA MSC: Lindelef/Riordan 4/1/0
 7. ORGANIZATION UPDATES
(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent/Jr/Sr. High School Principal, Elementary Principal, Potter Valley Teachers' Association, Potter Valley Educational Support Professionals, and Associated Student Body.
Riordan- Attended a board training at MCOE and was glad that she went
Kile- Acknowledged the changes that have been made to the website saying that it is starting to look better
Lindelef- Agreed with Trustee Riordan about attending the board training
Vogt- None
Delbar- Absent
Superintendent/Principal- The Jr/Sr. High School hosted parent/teacher conferences and said that they were very successful and went well. Homecoming week is this week and the royal court has been nominated. The Homecoming Game is scheduled for Saturday at 11:30am. The game is on a Saturday due to the state shortage in game officials.
Elementary Principal- Attached

PVTA- None

PVESPA- None

ASB- President Keanna Johnson reported that ASB has been working hard on Homecoming events. They have had rallies that included trivia, a food eating contest, and water games, but due to the rain, the water games had to be canceled. The week has been going really well and seem to be a success.

8. PUBLIC COMMENT

Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1). *None*

9. ROUTINE AND CONSENT

All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.

MSC: Riordan/Lindelef 4/1/0 to approve all but 9.3

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|-----|---|--------|
| 9.1 | Approval of Warrants | Page 3 |
| 9.2 | Approval of Board Minutes for September 13, 2023 and September 29, 2023 | Page 4 |
| 9.3 | Approval of Inter-district Transfers | Page 5 |
| | <i>MSC: Lindelef/Riordan 4/1/0 to deny Student A transfer in</i> | |
| 9.4 | Approval of Personnel Actions | Page 6 |

10. INFORMATION

- | | | |
|------|--|---------|
| 10.1 | Student of the Month <i>Jr High- Ocean Shattuck; High School- Kaila Woolfolk</i> | Page 7 |
| 10.2 | Enrollment Report | Page 8 |
| 10.3 | Facilities Report | Page 9 |
| 10.4 | Transportation Report | Page 10 |
| 10.5 | Quarterly Report of William Uniform Complaints <i>Attached</i> | Page 11 |

11. ACTION ITEMS – REGULAR AGENDA

Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.

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|------|---|---------|
| 11.1 | Approval of the FFA Trip to the National FFA Convention in Indianapolis Indiana November 1-4, 2023 <i>MSC: Riordan/Vogt 4/1/0</i> | Page 12 |
| 11.2 | Signatory Authorization <i>MSC: Lindelef/Riordan 4/1/0</i> | Page 13 |
| 11.3 | First Read of Board Policies 6000-6200 – Instruction <i>Changes Noted</i> | Page 14 |
| 11.4 | 2022/23 Unaudited Actuals <i>MSC: Riordan/Lindelef 4/1/0</i> | Page 15 |

11.5 Adoption of Resolution 23/24-02 Gann Limit
MSC: Riordan/Vogt 4/1/0

12. **FUTURE AGENDA ITEMS** *George Rau Acknowledgement, Senior Projects, Admin Report*

13. **ADJOURNMENT 8:06pm**

14. **FUTURE MEETINGS**
November 8, 2023
December 13, 2023

Notice: PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office –10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.

October 11th Elementary Board Report

Last Friday, we held our first Student of the Month and AR awards ceremony. We celebrated 42 students this month.

It was amazing to see all of our "Responsible" students and super readers be recognized for their hard work!

Our Responsible students are:

TK- Zander Vinson
Kinder-Karson Andrade
1st Grade- Kenneth Prager
2nd Grade-Oden Avery
3rd Grade- Terra Lane
4th Grade- Riley Harrison
5th Grade- Kimi Laiwa
6th Grade- Matthew Aiello

Caught Being Kind:

Johnnie Christ
Briar Testa-Grieve
Ian Malmanis

Field Trips:

2nd grade went to Langdon Day Farms and picked peaches
5th Grade went to The apple farm
1st, 2nd, and 5th are going to the Pumpkin Patch later in the month
Ag Fall Harvest Day at the Rodeo Grounds on the 27th

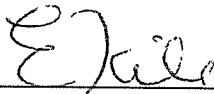
I began my Induction Program this month and attended my first of 3 seminars today. Today's seminar focus was Special Education, Selpa, and the IEP process. It was very informative. I will meet with my coach next week to create my goals for the year.

**SIGNATURES OF MEMBERS
OF THE
GOVERNING BOARD
POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT**

These signatures are required to be on file in the office of the County Superintendent of Schools, Education Code Section 42633.

Katie Delbar

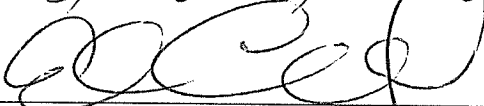
Erin Kile

 _____

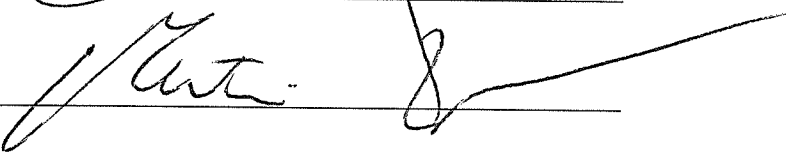
Karen Riordan

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Elaine Lindelef

 _____

Martin Vogt

 _____

Signatures of any other person authorized to sign warrants in the name of this board:

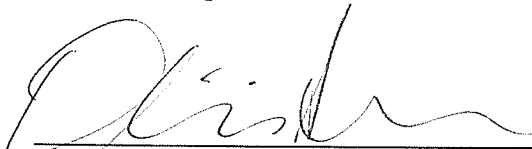
Rick Kale

 _____

Krista Looney

Verification:

The above signatures were executed in my presence this 11th day of October, 2023.



Signature

District Secretary
Title

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE POTTER VALLEY
COMMUNITY UNIFIED SCHOOL DISTRICT FOR ADOPTING THE "GANN" LIMIT**

Resolution 23/24-02

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2022-23 fiscal year and a projected Gann Limit for the 2023-24 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2022-23 and 2023-24 fiscal years are made in accord with applicable constitutional and statutory law;


AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2022-23 and 2023-24 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

THIS RESOLUTION WAS ADOPTED at a public meeting on October 11, 2023.

Ayes: 4
Noes: 0
Absent: 1


ATTEST:

By: 
Erin Kile, Clerk of the Board

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: 
Clerk / Secretary of the Governing Board
(Original signature required)

Date of Meeting: Oct 11, 2023

To the Superintendent of Public Instruction:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

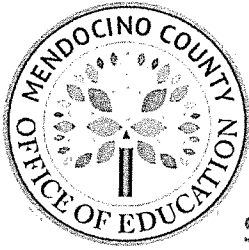
For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Michelle Ebert
Name
Director External Fiscal Services
Title
(707) 467-5043
Telephone
mebert@mcoe.us
E-mail Address

For School District:

Krista Looney
Name
Business Manger
Title
(707) 743-2101
Telephone
klooney@pottervalley schools.us
E-mail Address



SERVICE EXCELLENCE INNOVATION TEAMWORK

**Williams Settlement Legislation
Quarterly Uniform Complaints Procedure Reporting Form
2023-2024**

District Name: Potter Valley Community USD
 Person Completing this Form: Olivia Andrade
 Title: District Secretary

This report is being submitted for the following quarter (please check one):

Quarter	Reporting Period	Report Due To MCOE
<input checked="" type="checkbox"/> Quarter #1	July 1, 2023 – September 30, 2023	October 13, 2023
<input type="checkbox"/> Quarter #2	October 1, 2023 – December 31, 2023	January 12, 2024
<input type="checkbox"/> Quarter #3	January 1, 2024 – March 31, 2024	April 12, 2024
<input type="checkbox"/> Quarter #4	April 1, 2024 – June 30, 2024	July 12, 2024

Check which applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above.

The following chart summarizes the nature and resolution of the complaint.

Type of Complaint	Total No. of Complaints	No. of Complaints Resolved	No. of Unresolved Complaints
Textbooks and Instructional Materials			
Teacher Vacancies or Mis-assignments			
Facility Conditions			
TOTALS:			

Superintendent's Name: Rich Kale

Superintendents Signature:

Forwarded a copy of this completed report to
Veronica Bazor, vbazor@mcoe.us

