

POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

Mission Statement

The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.

Regular Meeting – Board of Trustees

January 12, 2022

Agenda

Regular Session 6:30

Potter Valley High School Library

10401 Main Street, Potter Valley, CA 95469

-
1. **CALL TO ORDER – OPEN SESSION**
 2. **ROLL CALL**
 3. **CONVENE TO CLOSED SESSION (6:00 p.m. – 6:30 p.m.)**
Potter Valley District Office, 10401 Main Street, Potter Valley
 - Interdistrict Transfers (Government Code 54957)
 - Personnel Actions (Government Code 54957)
 4. **RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**
 5. **PLEDGE OF ALLEGIANCE**
 6. **APPROVAL OF AGENDA**
 7. **ORGANIZATION UPDATES**
(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent/Junior High and High School Principal, Elementary Principal, Potter Valley Teachers' Association, Potter Valley Education Support Professionals Association, and Associated Student Body.
 8. **PUBLIC COMMENT**
Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

9. ROUTINE AND CONSENT

All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.

- | | | |
|-----|---|--------|
| 9.1 | Approval of Personnel Actions | Page 3 |
| 9.2 | Approval of Warrants | Page 4 |
| 9.3 | Approval of Board Minutes of December 8, 2021 | Page 5 |
| 9.4 | Approval of Interdistrict Transfers | Page 6 |

10. INFORMATION

- | | | |
|------|--|---------|
| 10.1 | Student of the Month | Page 7 |
| 10.2 | Staff Report | Page 8 |
| 10.3 | Athletic Director Report | Page 9 |
| 10.4 | Enrollment Report | Page 10 |
| 10.5 | Bond Report | Page 11 |
| 10.6 | Facilities Report | Page 12 |
| 10.7 | COVID Update | Page 13 |
| 10.8 | Quarterly Report Williams Uniform Complaints | Page 14 |
| 10.9 | Senior Trip | Page 15 |

11. ACTION ITEMS – REGULAR AGENDA

Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.

No Action Items

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

14. FUTURE MEETINGS

Notice: PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.

AGENDA ITEM: 9.1
CATEGORY: Routine and Consent
SUBJECT: Approval of Personnel Actions

SUMMARY INFORMATION:

None

RECOMMENDATION: Administration recommends that the Board accept these personnel actions.

REFERENCE

AGENDA ITEM:
DATE

9.1
January 12, 2022

AGENDA ITEM: 9.2
CATEGORY: Routine and Consent
SUBJECT: Approval of Warrants

SUMMARY INFORMATION:

Warrants are prepared by the Mendocino County Office of Education through direct data input on district computers. Attached for Board approval are the warrant registers showing those items that have been processed for payment.

RECOMMENDATION: Administration recommends that the Board accept the warrant registers.

REFERENCE **AGENDA ITEM:** 9.2
DATE January 12, 2022

Checks Dated 01/06/2022

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJT-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
726874	01/06/2022	BUTTE-GLEN COMM COLLEGE DIST	01-0000-0-5200-050-1110-1000-5703	Registration Registration conf	450.00	900.00
726875	01/06/2022	COMDATA CREDIT	01-0000-0-4300-001-0000-7200-0000	Staff social	265.95	
			01-0000-0-5200-001-0000-8110-0000	Well health training	49.00	
			01-0000-0-5200-050-1110-1000-5703	Rooms conf	683.18	
			12-0000-0-4300-005-0001-1000-0000	Dishwasher Dryer	533.48	
			13-5310-0-4300-000-0000-3700-0000	Dishwasher Dryer	581.35	2,112.96
726876	01/06/2022	DEEP VALLEY SECURITY INC.	01-0000-0-5800-001-0000-8200-0000	security cameras		8,133.21
726877	01/06/2022	DELBAR, KAYLA	01-6388-0-4300-050-3800-1000-0000	Class supplies		344.36
726878	01/06/2022	FRIEDMAN'S HOME IMPROVEMENT	01-6388-0-4300-050-3800-1000-0000	Ag supplies		307.05
726879	01/06/2022	INTERCOUNTY MECH & ELECTRICAL	01-0000-0-5800-001-0000-8110-0000	boiler repairs		600.00
726880	01/06/2022	MC PUBLIC HEALTH, ENVIRON	13-5310-0-5800-000-0000-3700-0000	Cafeteria permit		640.00
726881	01/06/2022	MENDOCINO COUNTY YOUTH PROJECT	01-3010-0-5800-050-1110-1000-0000	PEI counselor		1,763.92
726882	01/06/2022	SCHOOL AND COLLEGE LEGAL SERV.	01-0000-0-5200-001-0000-7200-0000	Training and Negotiations workshops N.Odell	45.00	
726883	01/06/2022	SILVA SEPTIC INC	01-0000-0-5530-001-0000-8200-0000	septic services	45.00	90.00
726884	01/06/2022	STATE BOARD OF EQUALIZATION	01-0740-0-4361-001-0000-3600-0000	Diesel fuel tax		366.78
726885	01/06/2022	T-MOBILE INC	01-3210-0-5800-001-1110-1000-0000	hotspots		6.00
726886	01/06/2022	THOMPSON GAS LLC	01-0000-0-5520-001-0000-8200-0000	Propane		84.00
726887	01/06/2022	WASTE MANAGEMENT	01-0000-0-5540-001-0000-8200-0000	Refuge services		1,746.78
726888	01/06/2022	A-Z BUS SALES INC.	01-0740-0-4364-001-0000-3600-0000	Bus parts		305.50
						154.82

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 01/06/2022

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJT-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
					Total Number of Checks	15
					<u>17,555.38</u>	<u>17,555.38</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	14	15,800.55
12	CHILD DEVELOPMENT	1	533.48
13	CAFETERIA SPECIAL REVEN	2	1,221.35
Total Number of Checks		15	17,555.38
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u>17,555.38</u>

4.2

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Checks Dated 12/30/2021 through 01/03/2022

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJT-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
726501	12/30/2021	ALPHA ANALYTICAL LABS INC	01-0000-0-5800-001-0000-8200-0000	Water analysis		130.00
726502	12/30/2021	AMAZON.COM	01-0740-0-4300-001-0000-3600-0000 01-1100-0-4300-050-0000-2700-0000 01-6387-0-4300-050-3800-1000-0000	disinfectant sprayer bus Office supplies return see po 21-00221	711.98 56.08 6.56-	
726503	12/30/2021	ARROW BENEFITS GROUP	01-6500-0-4300-001-5770-1110-0000	see po 22-00221 new belt class supplies	11.00 34.51	807.01
726504	12/30/2021	AT&T CALNET2	01-0000-0-9514-000-0000-6000-0000	Dental admin fee		146.75
726505	12/30/2021	CLARK, SARAH	01-0000-0-5903-001-0000-7200-0000	Telephone services		442.96
726506	12/30/2021	DELBAR, KAYLA	01-0000-0-4300-020-1110-1000-0320	class supplies		43.51
726507	12/30/2021	FRIEDMAN'S HOME IMPROVEMENT	01-6388-0-5200-050-3800-1000-0000	Class supplies		20.00
4 726508	12/30/2021	WELLS FARGO VENDOR FIN SVCS	01-0000-0-4300-001-0000-8110-0000	Grds Maint supplies		16.32
726509	12/30/2021	LOGAN, JOLEEN	01-1100-0-5600-001-1110-1000-0000	copiers		2,017.98
726510	12/30/2021	MASON, MEGAN	01-1100-0-4300-050-0000-2700-0000	HS office supplies postage		108.78
726511	12/30/2021	MEYER, JENNIFER	01-0000-0-4300-001-0000-7200-1400	flex account		1,309.00
726512	12/30/2021	PACIFIC GAS & ELECTRIC	01-0000-0-4300-001-0000-7200-0000	Staff social	572.22	
726513	12/30/2021	PRINT YOUR MITTS	01-0000-0-4300-001-0000-7200-1400	flex account	964.35	1,536.57
726514	12/30/2021	SONOMA COUNTY OFFICE OF ED.	01-0000-0-5510-001-0000-8200-0000	Electric Services		9.86
726515	12/30/2021	STAPLES CREDIT PLAN/DEPT 51 - 7820643905	01-0000-0-5800-001-0000-7200-0000	Fingerprints		120.00
			01-0000-0-5800-001-1110-1000-0215	teacher induction		8,750.00
			01-1100-0-4300-001-0000-7200-0000	Pallet copy paper	1,270.76	
			01-1100-0-4300-050-0000-2700-0000	HS office supplies	69.02	1,339.78

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 12/30/2021 through 01/03/2022

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJT-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
726516	12/30/2021	SULLIVAN, CAROL	01-0000-0-4300-020-1110-1000-0220	Class supplies		50.97
726517	12/30/2021	TAG/AMS INC.	01-0740-0-5800-001-0000-3600-0000	drug testing		147.50
726518	12/30/2021	TEAM TALK NETWORK LLC	01-0740-0-5800-001-0000-3600-0000	Bus radio		89.26
726519	12/30/2021	VONFELDT, JAIME	12-6105-0-4300-005-7110-1000-0000	class supplies		19.72
Total Number of Checks					19	<u>17,105.97</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	18	17,086.25
12	CHILD DEVELOPMENT	1	19.72
Total Number of Checks		19	17,105.97
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u>17,105.97</u>

4.4

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 12/16/2021

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJT-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
726069	12/16/2021	A-Z BUS SALES INC.	01-0740-0-4364-001-0000-3600-0000	Bus parts		43.65
726070	12/16/2021	ALPHA ANALYTICAL LABS INC	01-0000-0-5800-001-0000-8200-0000	Water analysis		130.00
726071	12/16/2021	B & B INDUSTRIAL SUPPLY	01-0000-0-4300-001-0000-8110-0000	Maint supplies		54.48
726072	12/16/2021	DEPARTMENT OF JUSTICE//ACCT OF FICE/CASHIERING UNIT	01-0000-0-5800-001-0000-7200-0000	Fingerprint analysis		96.00
726073	12/16/2021	CAROLINA BIOLOGICAL SUPPLY CO	01-0000-0-4300-050-1110-1000-2024	Science supplies		155.87
726074	12/16/2021	DENTON, SUMMER	01-0000-0-4300-020-1110-1000-0120	class supplies		197.11
726075	12/16/2021	EAGLE SOFTWARE	01-0000-0-5800-001-1110-1000-0808	annual support		4,924.70
726076	12/16/2021	FRIEDMAN'S HOME IMPROVEMENT	01-0000-0-4300-001-0000-8110-0000	Grds Maint supplies		102.60
726077	12/16/2021	HOUGHTON MIFFLIN CO.	01-6300-0-4300-025-1110-1000-5501	Curriculum	15,794.39	
726078	12/16/2021	LOONEY, TIM	01-6300-0-4300-050-1110-1000-5501	Curriculum	8,796.05	24,590.44
726079	12/16/2021	MENDOCINO COUNTY YOUTH PROJECT	01-0000-0-4300-001-0000-8110-0000	Maint supplies dump fees	116.35	
726080	12/16/2021	MEYER, RAYMOND	01-0000-0-5540-001-0000-8200-0000	Maint supplies dump fees	12.65	129.00
726081	12/16/2021	NEWSELA INC	01-3010-0-5800-050-1110-1000-0000	PEI counselor		1,763.92
726082	12/16/2021	PACIFIC GAS & ELECTRIC	01-0000-0-4300-001-0000-8110-0000	Maint grounds supp	48.63	
726083	12/16/2021	CLOVER STORNETTA FARMS, INC	01-0000-0-4300-001-0000-8200-0734	Maint grounds supp	8.78	57.41
726084	12/16/2021	SOUND & SIGNAL INC	01-0079-0-5800-001-1110-1000-0000	Subscription		2,636.00
			01-0000-0-5510-001-0000-8200-0000	Electric Services		144.36
			13-5310-0-4700-000-0000-3700-0000	Dairy products milk		1,256.83
			01-0000-0-5800-001-0000-8110-0000	prgm bell schedule		640.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 12/16/2021

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJT-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
726085	12/16/2021	SYSCO FOOD SERVICES				
			13-5310-0-4300-000-0000-3700-0000	food and supplies	148.19	
726086	12/16/2021	THOMPSON GAS LLC	13-5310-0-4700-000-0000-3700-0000	food and supplies	2,019.34	2,167.53
726087	12/16/2021	UKIAH DAILY JOURNAL	01-0000-0-5520-001-0000-8200-0000	Propane		1,028.76
			01-0000-0-5800-001-0000-7200-0000	Advertising posts		1,787.16
Total Number of Checks					19	<u>41,905.82</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	17	38,481.46
13	CAFETERIA SPECIAL REVEN	2	3,424.36
Total Number of Checks		19	41,905.82
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u>41,905.82</u>

4.6

The preceding Checks have been issued in accordance with the Districts Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12d

Board Report

Checks Dated 12/09/2021

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJT-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
725326	12/09/2021	CALVERT, BEN	01-1100-0-5200-050-1110-4200-5001	coaching training		225.00
725327	12/09/2021	CHRISTY WHITE ACCOUNTANCY CORP	01-0000-0-5800-001-0000-7191-0000	District audits		1,200.00
725328	12/09/2021	COMDATA CREDIT	01-0000-0-4300-001-0000-8200-0734	Castor Oil	1,526.68	
725329	12/09/2021	COUNTY OF MENDOCINO	01-0079-0-4300-050-1110-1000-0000	Rosetta Stone	95.88	1,622.56
725330	12/09/2021	DEEP VALLEY SECURITY INC.	01-0000-0-5800-001-0000-7200-0000	special election		2,129.86
725331	12/09/2021	FRIEDMAN'S HOME IMPROVEMENT	01-0000-0-5800-001-0000-8200-0000	School security		472.64
725332	12/09/2021	GOLD STAR FOODS INC	01-0000-0-4300-001-0000-8110-0000	Grds Maint supplies	67.53	
725333	12/09/2021	THE HARTFORD-PRIORITY ACCOUNTS //GROUP BENEFITS DIVISION	01-6388-0-4300-050-3800-1000-0000	Ag supplies	479.68	547.21
725334	12/09/2021	J & M LOCK	13-5310-0-4700-000-0000-3700-0000	Cafeteria food		2.70
725335	12/09/2021	MENDO MILL & LUMBER CO	01-0000-0-9514-000-0000-6000-0000	Life ins employee		54.00
725336	12/09/2021	MOUNTAIN FRESH SPRING WATER CO	01-0000-0-4300-001-0000-8110-0000	Lock repair maint		108.76
725337	12/09/2021	PACIFIC GAS & ELECTRIC	01-0000-0-4300-001-0000-8110-0000	Maint supplies		26.96
725338	12/09/2021	PAULI, MIKAILA	01-0000-0-5530-001-0000-8200-0000	Bottle water		100.00
725339	12/09/2021	RAU & ASSOCIATES INC.	01-0000-0-5510-001-0000-8200-0000	Electric Services		7,144.17
725340	12/09/2021	REICHERT, CURTIS	01-6388-0-4300-050-3800-1000-0000	Ag supplies		451.50
725341	12/09/2021	SCHOOL SERVICES OF CALIF.	21-9010-0-5800-000-0000-9100-0000	Sewer mound rehab		1,531.25
725342	12/09/2021	SCHOOL SPECIALTY INC	01-0000-0-4300-020-1110-1000-0220	Class supplies		999.24
			01-0000-0-5200-001-0000-7200-0000	Workshops		195.00
			01-7422-0-4300-020-1110-1000-0000	Desk and chairs	10,750.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 12/09/2021

Check Number	Check Date	Pay to the Order of	FD-RESC-Y-OBJ-T-SCH-GOAL-FUNC-DIST	Comment	Expensed Amount	Check Amount
725342	12/09/2021	SYSCO FOOD SERVICES	01-7422-0-4300-050-1110-1000-0000	Desk and chairs	11,536.93	22,286.93
725343	12/09/2021		13-5310-0-4300-000-0000	3700-0000 food and supplies	313.97	
725344	12/09/2021	T-MOBILE INC	13-5310-0-4700-000-0000	3700-0000 food and supplies	1,822.33	2,136.30
725345	12/09/2021	TELECOM SERVICES CO	01-3210-0-5800-001-1110-1000-0000	hotspots		62.00
725346	12/09/2021	THOMPSON CONSTRUCTION	01-0000-0-4300-001-0000	8110-0000 Phone repairs	180.33-	
725347	12/09/2021	THOMPSON GAS LLC	01-0000-0-5800-001-0000	8110-0000 Phone repairs	1,245.48	1,065.15
725348	12/09/2021	UKIAH PAPER & SUPPLY	35-7710-0-5800-001-0000	8100-0000 Sewer repair		9,550.46
725349	12/09/2021	WASTE MANAGEMENT	01-0000-0-5520-001-0000	8200-0000 Propane		1,834.38
			01-0000-0-4300-001-0000	8200-0000 Janitorial supplies		74.13
			01-0000-0-5540-001-0000	8200-0000 Refuge services		1,357.06
Total Number of Checks					24	55,177.26

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	20	41,956.55
13	CAFETERIA SPECIAL REVEN	2	2,139.00
21	BUILDING FUND	1	1,531.25
35	COUNTY SCHOOL FACILITIE:	1	9,550.46
Total Number of Checks		24	55,177.26
Less Unpaid Tax Liability			.00
Net (Check Amount)			55,177.26

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

AGENDA ITEM: 9.3

CATEGORY: Routine & Consent

SUBJECT: **Approval of Minutes of the Board Meetings of
December 8, 2021**

SUMMARY INFORMATION:

Minutes are taken at each regular and special meetings of the Board of Education and must be formally approved by the Board.

RECOMMENDATION: Administration recommends that the Board approve these minutes.

REFERENCE

AGENDA ITEM: 9.3
DATE January 12, 2022

POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

Mission Statement

The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.

Regular Meeting – Board of Trustees

December 8, 2021

Minutes

Regular Session 6:30

Potter Valley High School Library

10401 Main Street, Potter Valley, CA 95469

-
1. **CALL TO ORDER – OPEN SESSION** 6:38 pm
 2. **ROLL CALL** all present, Trustee Riordan left at 8:08 pm
 3. **CONVENE TO CLOSED SESSION (6:00 p.m. – 6:30 p.m.)**
Potter Valley District Office, 10401 Main Street, Potter Valley
 - Interdistrict Transfers (Government Code 54957)
 - Personnel Actions (Government Code 54957)
 4. **RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION** none
 5. **PLEDGE OF ALLEGIANCE** led by Trustee Lindelef
 6. **APPROVAL OF AGENDA**
MSC: Aiello/Riordan
 7. **ORGANIZATION UPDATES**
Board Members: none
Superintendent/High School Principal: See attached
Elementary Principal: See attached
PVTAs: Ms. Denton said that they have completed the 1st trimester and have been working on holiday projects. She said that everyone is faring well with COVID and gave a shout out to classified aides. She is very thankful for them.
PVESPA: none
ASB: none
 8. **PUBLIC COMMENT**
Joe Goeken expressed his concern for the mask mandate. He stated that his kids like school

but hate wearing a mask. He also said that everyone sees each other outside of school without a mask on. David Dalton expressed his concern for the COVID vaccination mandates.

9. ROUTINE AND CONSENT

MSC Kile/Hallman

Roll Call Vote: Ayes: Trustees: Kile, Hallman, Lindelef, Riordan and Aiello

- | | | |
|-----|--|--------|
| 9.1 | Approval of Personnel Actions | Page 4 |
| 9.2 | Approval of Warrants | Page 5 |
| 9.3 | Approval of Board Minutes of November 10, 2021 | Page 6 |
| 9.4 | Approval of Interdistrict Transfers <i>removed</i> | Page 7 |

10. INFORMATION

- | | | |
|------|--|---------|
| 10.1 | Student of the Month <i>Cora Denton, River Ramos</i> | Page 8 |
| 10.2 | Staff/Counselor Report | Page 9 |
| 10.3 | Athletic Director Report <i>see attached</i> | Page 10 |
| 10.4 | Enrollment Report | Page 11 |
| 10.5 | Bond Report | Page 12 |
| 10.6 | Transitional Kindergarten Update | Page 13 |
| 10.7 | COVID 19 Vaccine Mandate Report | Page 14 |
| 10.8 | District Benchmark Assessments | Page 15 |
| 10.9 | Facilities Report | Page 16 |

Trustee Riordan left the meeting at 8:08pm

11. ACTION ITEMS – REGULAR AGENDA

- | | | |
|------|--|---------|
| 11.1 | Conduct Annual Organizational Meeting of the Board of Education | Page 17 |
| | a. Annual Election of President of the Board for 2022
<i>Trustee Riordan as President</i>
<i>MSC: Kile/Hallman</i> | |
| | b. Annual Election of Clerk of the Board for 2022
<i>Trustee Kile as Clerk</i>
<i>MSC: Aiello/ Hallman</i> | |
| | c. Annual Appointment of the Superintendent as Secretary to the Board for 2022
<i>MSC: Hallman/Aiello</i> | |
| | c. Set Date and Time for 2022 Board Meetings
<i>MSC: Hallman/Aiello</i> | |
| | e. Authorization of signatures | |
| 11.2 | Educator Effectiveness Grant Plan
<i>MSC: Aiello/Kile</i> | Page 18 |
| 11.3 | Board Bylaws Final Read
<i>MSC: Aiello/Hallman</i> | Page 19 |
| 11.4 | Approval of the 2021-2022 First Interim Report | Page 20 |

MSC: Aiello/Kile

12. **FUTURE AGENDA ITEMS**

LCAP update, board handbook, COVID mandate update

13. **ADJOURNMENT**

9:08 pm

14. **FUTURE MEETINGS**

Notice: PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.

Superintendent Board Notes Dec 8 2021:

- Human Resources Update:
 - Bus Driver, Noon Duty Hired tonight
 - New Openings Posted: Multi-Subject Teacher for 2022-2023, District Secretary Positions
 - Positions that remain open: Bus Driver, Noon Duty Position (lunchtime and afterschool)
 - Substitute Update- Ukiah has increased their daily substrate to \$200/day. We are currently at ___\$150_____
 - COVID Updates:
 - No new cases after break
 - Testing routines for Athletics were standardized across the County- twice a week for athletes, testing within 24-48 hours of game time, Masks not required on the court for athletes but at all other times, all attendees need masks at all times
 - December District Meetings:
 - District Advisory Committee (DAC)- discussed the Educator Effectiveness Block Grant Plan, the upcoming A-G Improvement Grant, and the Junior High Experience
 - ELAC is being held next week on the 16th at 5:30, Elementary Library
 - Educator Effectiveness Block Grant Plan will be presented tonight and we have been working with our Education Partners
 - Trimester 1 is Done and the entire district has completed the Winter Benchmark testing, which we will present later this evening
 - Bear Den Visit- to look at a reward room at an Elementary school, we would like to look at adding a Wellness Room at the JrHS/HS level and upgrade the idea to more fully develop our MTSS systems, the main issue is having someone to run the program full time.
 - Shout-Out to Logan Silva- he was awarded a fellowship from iCivics to create a curricular unit with their network for middle school. They only chose eight applicants from the nation to participate in the fellowship.
 - JR HIGH SCHOOL/HS SCHOOL:
 - December Newsletter went out with Report Cards
 - Basketball season is now in full swing (AD report will cover this in detail)
 - Grades, many students made honor roll and many athletes were scholar athletes
 - Jr High- 63% have a 3.0 GPA or above (compare to last year's 46% at this time of year)
 - High School- 57% have a 3.0 GPA or above (compare to 42% last year)
- F Rates for High School:
- 4% of Grade given were F's (compare to last year 15%)
 - 9% of Students received F's, ½ had 1 F, ½ had 2+ F (compare to last year 18%, all had 2+ F's)
 - Compare to Pre-COVID & DL- 4% F's, 14% of Students

F Rates for Junior High:

- 8% of Grade given were F's (compare to last year 21%)
- 22% of Students received F's, ½ had 1 F, ½ had 2+ F (compare to last year 31%, 87% had 2+ F's)
- Compare to Pre-COVID & DL- 4% F, 14% Student *Jr High still increased

Elementary Principal Report
December 8, 2021
Board Meeting

Our character trait for November was Thoughtful

Thoughtful Students of the Month were:

Kindergarten-Yana Todd

First Grade-Terra Lane

Second Grade-Nahla Davis

Third Grade-Javier Alvarez

Fourth Grade-Gage Nevarez

Fifth Grade-Giuliana Getts

Sixth Grade-Grace Logan

Independent Study- Kameah Matthews

Caught Being Kind students had lunch with Mrs. Stoughton
Ryder Davis, Florenda Anguiano, and Donovan Solda

November Outstanding Attendance Award-Mr. Wilcox's 6th Grade



Nicole Odell <nodell@pottervalleyschools.us>

Note to go with Powerpoint

1 message

Benjamin Calvert <bcalvert@pottervalleyschools.us>

Wed, Dec 8, 2021 at 3:15 PM

To: Nicole Odell <nodell@pottervalleyschools.us>

Good evening, please excuse my absence as I am enjoying balancing the needs of a newborn again as my wife gave birth to our third child on Thanksgiving Day: Iona Rebecca Calvert.

In the slide I have included an update on the progress of our Seniors. The most important note I would like to add is not based on the percentage of students that are going a certain direction after high school, but how well developed and thought through our students' plans are for the future.

As much as A-G completion rates are important, as I guide students I place even more emphasis on having a plan for after graduation; be that a University application, community college, or trade school.

I am sorry not to be there to answer questions but feel free to reach out to me on the phone or through email if I can be of assistance.

Ben Calvert

--

Current contact numbers:

Office Phone: 707 743 1142

Cell Text: 707 234 5041

Benjamin Calvert

Academic Counselor

Potter Valley Junior / Senior High

5.7

Board Meeting
Athletic Director Report
December 2021

1. Thursday Dec 2nd we held Fall Sports Awards for Jr High and High School.
 - a. Acknowledged coaches, parents, drivers, athletes, school administrators, community members and Boosters for their support
 - b. Awarded certificates to scholar athletes 3.5 to 3.79 GPA
 - c. Presidents Awards went to athletes with 3.8 to 4.0 GPA
 - d. Congratulations to our High School Volleyball team for having a 3.26 overall earning a Scholar Athlete Team Award
 - e. Awarded select Volleyball players and Football Players for their outstanding performance on the field/court
2. Basketball is in full Swing
 - a. Jr High Girls has an A Team (8th grade) of 9 players and 2 wins, very solid team and Coach! Excited to have Kristen back!!
 - b. Jr High Boys Team has been challenging, which I expected.
 - i. Low numbers due to grades, Covid quarantine, plus first sport offered to the boys, and commitment.
 - ii. Due to low numbers opened it up to the very eager 6th Grade Boys and we gained 4 players
 - iii. As of Tuesday 13 players showed up. After the break we will reevaluate moving forward with 1 or 2 teams.
 - iv. Our new Coach Chris Cisneros has been doing a great job of fundamentals, standards, and motivating the team!
 - c. High School Girls team had 11 players and were moving forward with a Varsity only; however, we have added more players and may need to reevaluate having a JV team.
 - i. Added 2 more players this last week, 1 due to covid exposure and 1 to undecided on playing but is fully committed.
 - ii. We are a very young team and this will be what I call a building year, excited to see the numbers are still high.
 - iii. Played our first league game vs Anderson Valley lost by 2, fun and exciting game for all!!
 - d. High School Varsity Boys team 11 solid players
 - i. Committed and dedicated from the beginning all 11 players
 - ii. Won their first league game vs Anderson Valley, this will be a fun and competitive season for this team

- iii. Coach C (Big Chris) Cisneros has built a bond with these players and it shows on the court. Excited, he's back and ambitious as usual!!
- e. Tournament, Tournament, Tournament!!
 - i. Starts today and goes to Saturday
 - 1. Wen & Thur games 3:30 to 9
 - 2. Friday & Saturday 9am-8pm
 - ii. Brackets posted online
 - 1. Teams attending are: Point Arena Girls , Hana Boys, South Fork Boys and Girls, Laytonville Boys and girls, Mendocino Boys and Girls, Willits Girls, Upper Lake Boys and Girls, Round Valley Varsity and Jv Boys and Varsity Girls.
 - 2. 8 brackets, playing 3 games.
 - f. Gym time is always a challenge but we have a great team of coaches and communicate well with each other and share the Gym
 - g. Uniforms
 - i. With the fluctuating numbers it has made it difficult to order and then have to order more. I think we will finally have all matching uniforms this week!
 - h. Schedule is up to date and online
- 3. Starting to look at Baseball and Softball schedule
 - a. Need to start posting and hiring coaches at the beginning of next year when we return from break.

AGENDA ITEM: 9.4
CATEGORY: Routine & Consent
SUBJECT: **Approval of Interdistrict Transfers**

SUMMARY INFORMATION:

To PVCUSD:

Student A, 4th Grade
Student B, 8th Grade
Student C, 11th Grade

To: UUSD
Student D, 10th grade

RECOMMENDATION: Administration recommends that the Board approve the surplus of these items.

REFERENCE **AGENDA ITEM:** 9.4
DATE: January 12, 2022

AGENDA ITEM: 10.1
CATEGORY: Information
SUBJECT: **Student of the Month**

SUMMARY INFORMATION:

The High School Principal will present the Students of the Month for Potter Valley Jr. and Senior High.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE

AGENDA ITEM: 10.1
DATE January 12, 2022

AGENDA ITEM: 10.2
CATEGORY: Information
SUBJECT: **Staff Report**

SUMMARY INFORMATION:

A staff member will provide a presentation.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE

AGENDA ITEM: 10.2
DATE January 12, 2022

AGENDA ITEM: 10.3
CATEGORY: Information
SUBJECT: **Athletic Director Report**

SUMMARY INFORMATION:

The Athletic Director will update the Board.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE

AGENDA ITEM: 10.3
DATE January 12, 2022

AGENDA ITEM: 10.4
CATEGORY: Information
SUBJECT: Enrollment

SUMMARY INFORMATION:

2019-20	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Elementary	168	168	169	169	171	167	166	166	166	166
Junior High	47	47	47	47	46	44	46	46	46	47
High Schl	74	73	75	75	73	73	73	74	73	74
Centerville	0	0	0	0	1	0	0	0	0	0
CDS	0	0	0	0	0	0	0	0	0	0
Total	289	288	291	291	291	284	285	286	285	287

2020-21	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Elementary	154	154	152	152	153	153	153	153	152	152
Junior High	49	50	50	50	50	50	50	50	49	50
High Schl	65	67	67	66	66	68	67	63	62	62
Centerville	0	0	0	0	0	0	0	3	3	3
CDS	0	0	0	0	0	0	0	0	0	0
Total	268	271	269	268	269	271	270	269	266	267

2021-22	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Elementary	142	148	149	149	145					
Junior High	51	52	52	52	52					
High Schl	74	74	75	75	75					
Centerville	0	0	0	0	0					
CDS	0	0	0	0	0					
Total	267	274	276	276	272					

RECOMMENDATION: This is an information item. No action is required.

REFERENCE

AGENDA ITEM: 10.4
DATE: January 12, 2022

AGENDA ITEM: 10.5
CATEGORY: Information
SUBJECT: **Bond Report**

SUMMARY INFORMATION:

Monthly report requested by the Board.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE

AGENDA ITEM: 10.5
DATE January 12, 2022

AGENDA ITEM: 10.6
CATEGORY: Information
SUBJECT: **Facilities Report**

SUMMARY INFORMATION:

The Superintendent will update the Board on facilities.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE **AGENDA ITEM:** 10.6
DATE January 12, 2022

AGENDA ITEM: 10.7
CATEGORY: Information
SUBJECT: COVID Update

SUMMARY INFORMATION:

The Superintendent will update the Board on COVID.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE

AGENDA ITEM:
DATE

10.7
January 12, 2022

AGENDA ITEM: 10.8
CATEGORY: Information
SUBJECT: **Quarterly Report Williams Uniform Complaints**

SUMMARY INFORMATION:

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

The Williams Quarterly Report is submitted to the Mendocino County Office of Education on a quarterly basis.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE

AGENDA ITEM: 10.8
DATE January 12, 2022

2021-2022 Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Petter Valley Comm. Unified School District

Person completing this form: Krista Looney

Quarterly Report Submission Date: (check one)

October 2021 (July, Aug, Sept 2021) **1st Quarter**
 January 2022 (Oct, Nov, Dec 2021) **2nd Quarter**
 April 2022 (Jan, Feb, March 2022) **3rd Quarter**
 July 2022 (April, May, June 2022) **4th Quarter**

Date for information to be reported publicly at governing board meeting: 1/12/2022

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction & Services	0		
TOTALS	0		

Krista L. Looney 1/5/2022
 Signature of Person Completing this form Date

 Signature of County Superintendent Date

Forwarded a copy of this completed report to the County Board of Education

AGENDA ITEM: 10.9
CATEGORY: Information
SUBJECT: **Senior Trip**

SUMMARY INFORMATION:

The Superintendent will update the Board on the 2022 Senior Trip.

RECOMMENDATION: This is an information item. No action is required.

REFERENCE **AGENDA ITEM:** 10.9
DATE January 12, 2022