

# GRADE CHANGE APPLICATION SCHOOL YEAR 2020–2021

**Instructions:**

Parents of students shall complete the form below to request a grade change for the 2020–21 school year. Fill in all fields, sign the form, and submit to your child’s local educational agency.

**Student Information:**

First Name:  Last Name:

Student ID:  Student Grade: 9  10  11  12

**School Information:**

School Name: *Potter Valley High School*

Semester: Fall  Spring  Summer  *Trimester 01 02 03*

Term (Block Schedule): Term 1  Term 2  Summer

**Courses to be changed:**

Course Code	Course Title	Teacher Name	Current Grade	Grade Change P/NP

**Education Code:**

Pursuant to *Education Code* Section 49066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil’s local educational agency to have a letter grade earned for that course, as reflected on the pupil’s transcript, changed to a Pass or No Pass grade.

**Parent/Guardian/Education Rights Holder Signature:**

Today's Date