

**POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT**

*Mission Statement*

*The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.*

**Regular Meeting – Board of Trustees**

**December 8, 2021**

*Minutes*

**Regular Session 6:30**

**Potter Valley High School Library**

**10401 Main Street, Potter Valley, CA 95469**

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1. **CALL TO ORDER – OPEN SESSION** 6:38 pm
  2. **ROLL CALL** all present, Trustee Riordan left at 8:08 pm
  3. **CONVENE TO CLOSED SESSION (6:00 p.m. – 6:30 p.m.)**  
Potter Valley District Office, 10401 Main Street, Potter Valley
    - Interdistrict Transfers (Government Code 54957)
    - Personnel Actions (Government Code 54957)
  4. **RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**
  5. **PLEDGE OF ALLEGIANCE** led by Trustee Lindelef
  6. **APPROVAL OF AGENDA**  
MSC: Aiello/Riordan
  7. **ORGANIZATION UPDATES**  
Board Members: none  
Superintendent/High School Principal: See attached  
Elementary Principal: See attached  
PVTAs: Ms. Denton said that they have completed the 1st trimester and have been working on holiday projects. She said that everyone is faring well with COVID and gave a shout to Classified aides. She is very thankful for them.  
PVESPA: none  
ASB: none
  8. **PUBLIC COMMENT**  
Joe Geoken expressed is concern for the mask mandate. She stated that his kids like school

*E. Kille*

but hate wearing a mask. He also said that everyone sees each other outside of school without a mask on. David Dalton expressed his concern for the COVID vaccination mandates.

**9. ROUTINE AND CONSENT**

*All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.*

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|-----|--|--------|
| 9.1 | Approval of Personnel Actions                      | Page 4 |
| 9.2 | Approval of Warrants                               | Page 5 |
| 9.3 | Approval of Board Minutes of November 10, 2021     | Page 6 |
| 9.4 | Approval of Interdistrict Transfers <i>removed</i> | Page 7 |

**10. INFORMATION**

- |      |  |         |
|------|--|---------|
| 10.1 | Student of the Month <i>Cora Denton, River Ramos</i> | Page 8  |
| 10.2 | Staff/Counselor Report                               | Page 9  |
| 10.3 | Athletic Director Report <i>see attached</i>         | Page 10 |
| 10.4 | Enrollment Report                                    | Page 11 |
| 10.5 | Bond Report  | Page 12 |
| 10.6 | Transitional Kindergarten Update                     | Page 13 |
| 10.7 | COVID 19 Vaccine Mandate Report                      | Page 14 |
| 10.8 | District Benchmark Assessments                       | Page 15 |
| 10.9 | Facilities Report                                    | Page 16 |

**11. ACTION ITEMS – REGULAR AGENDA**

- |      |  |         |
|------|--|---------|
| 11.1 | Conduct Annual Organizational Meeting of the Board of Education  | Page 17 |
|      | a. Annual Election of President of the Board for 2022<br><i>Trustee Riordan as President</i><br><i>MSC: Kile/Hallman</i> |         |
|      | b. Annual Election of Clerk of the Board for 2022<br><i>Trustee Kile as Clerk</i><br><i>MSC: Aiello/ Hallman</i>         |         |
|      | c. Annual Appointment of the Superintendent as Secretary to the Board for 2022<br><i>MSC: Hallman/Aiello</i>             |         |
|      | c. Set Date and Time for 2022 Board Meetings<br><i>MSC: Hallman/Aiello</i>   |         |
|      | e. Authorization of signatures   |         |
| 11.2 | Educator Effectiveness Grant Plan<br><i>MSC: Aiello/Kile</i>   | Page 18 |
| 11.3 | Board Bylaws Final Read  | Page 19 |

- 11.4      *MSC: Aiello/Hallman*  
Approval of the 2021-2022 First Interim Report  
*MSC: Aiello/Kile*

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12. **FUTURE AGENDA ITEMS**

*LCAP update, board handbook, COVID mandate update*

13. **ADJOURNMENT**

*9:08 pm*

14. **FUTURE MEETINGS**

**Notice:** PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.

## Superintendent Board Notes Dec 8 2021:

- Human Resources Update:
    - Bus Driver, Noon Duty Hired tonight
    - New Openings Posted: Multi-Subject Teacher for 2022-2023, District Secretary Positions
    - Positions that remain open: Bus Driver, Noon Duty Position (lunchtime and afterschool)
    - Substitute Update- Ukiah has increased their daily substrate to \$200/day. We are currently at \_\_\_\$150\_\_\_\_\_
  - COVID Updates:
    - No new cases after break
    - Testing routines for Athletics were standardized across the County- twice a week for athletes, testing within 24-48 hours of game time, Masks not required on the court for athletes but at all other times, all attendees need masks at all times
  - December District Meetings:
    - District Advisory Committee (DAC)- discussed the Educator Effectiveness Block Grant Plan, the upcoming A-G Improvement Grant, and the Junior High Experience
    - ELAC is being held next week on the 16th at 5:30, Elementary Library
  - Educator Effectiveness Block Grant Plan will be presented tonight and we have been working with our Education Partners
  - Trimester 1 is Done and the entire district has completed the Winter Benchmark testing, which we will present later this evening
  - Bear Den Visit- to look at a reward room at an Elementary school, we would like to look at adding a Wellness Room at the JrHS/HS level and upgrade the idea to more fully develop our MTSS systems, the main issue is having someone to run the program full time.
  - Shout-Out to Logan Silva- he was awarded a fellowship from iCivics to create a curricular unit with their network for middle school. They only chose eight applicants from the nation to participate in the fellowship.
  - JR HIGH SCHOOL/HS SCHOOL:
    - December Newsletter went out with Report Cards
    - Basketball season is now in full swing (AD report will cover this in detail)
    - Grades, many students made honor roll and many athletes were scholar athletes
      - Jr High- 63% have a 3.0 GPA or above (compare to last year's 46% at this time of year)
      - High School- 57% have a 3.0 GPA or above (compare to 42% last year)
- F Rates for High School:
- 4% of Grade given were F's (compare to last year 15%)
  - 9% of Students received F's, ½ had 1 F, ½ had 2+ F (compare to last year 18%, all had 2+ F's)
  - Compare to Pre-COVID & DL- 4% F's, 14% of Students

F Rates for Junior High:

- 8% of Grade given were F's (compare to last year 21%)
- 22% of Students received F's, ½ had 1 F, ½ had 2+ F (compare to last year 31%, 87% had 2+ F's )
- Compare to Pre-COVID & DL- 4% F, 14% Student \*Jr High still increased

Elementary Principal Report  
December 8, 2021  
Board Meeting

Our character trait for November was Thoughtful

Thoughtful Students of the Month were:

Kindergarten-Yana Todd

First Grade-Terra Lane

Second Grade-Nahla Davis

Third Grade-Javier Alvarez

Fourth Grade-Gage Nevarez

Fifth Grade-Giuliana Getts

Sixth Grade-Grace Logan

Independent Study- Kameah Matthews

Caught Being Kind students had lunch with Mrs. Stoughton  
Ryder Davis, Florenda Anguiano, and Donovan Solda

November Outstanding Attendance Award-Mr. Wilcox's 6th Grade



Nicole Odell <nodell@pottervalleyschools.us>

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## Note to go with Powerpoint

1 message

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**Benjamin Calvert** <bcalvert@pottervalleyschools.us>  
To: Nicole Odell <nodell@pottervalleyschools.us>

Wed, Dec 8, 2021 at 3:15 PM

Good evening, please excuse my absence as I am enjoying balancing the needs of a newborn again as my wife gave birth to our third child on Thanksgiving Day: Iona Rebecca Calvert.

In the slide I have included an update on the progress of our Seniors. The most important note I would like to add is not based on the percentage of students that are going a certain direction after high school, but how well developed and thought through our students' plans are for the future.

As much as A-G completion rates are important, as I guide students I place even more emphasis on having a plan for after graduation; be that a University application, community college, or trade school.

I am sorry not to be there to answer questions but feel free to reach out to me on the phone or through email if I can be of assistance.

Ben Calvert

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*Current contact numbers:  
Office Phone: 707 743 1142  
Cell Text: 707 234 5041*

*Benjamin Calvert  
Academic Counselor  
Potter Valley Junior / Senior High*

**Board Meeting**  
**Athletic Director Report**  
**December 2021**

1. Thursday Dec 2nd we held Fall Sports Awards for Jr High and High School.
  - a. Acknowledged coaches, parents, drivers, athletes, school administrators, community members and Boosters for their support
  - b. Awarded certificates to scholar athletes 3.5 to 3.79 GPA
  - c. Presidents Awards went to athletes with 3.8 to 4.0 GPA
  - d. Congratulations to our High School Volleyball team for having a 3.26 overall earning a Scholar Athlete Team Award
  - e. Awarded select Volleyball players and Football Players for their outstanding performance on the field/court
2. Basketball is in full Swing
  - a. Jr High Girls has an A Team (8th grade) of 9 players and 2 wins, very solid team and Coach! Excited to have Kristen back!!
  - b. Jr High Boys Team has been challenging, which I expected.
    - i. Low numbers due to grades, Covid quarantine, plus first sport offered to the boys, and commitment.
    - ii. Due to low numbers opened it up to the very eager 6th Grade Boys and we gained 4 players
    - iii. As of Tuesday 13 players showed up. After the break we will reevaluate moving forward with 1 or 2 teams.
    - iv. Our new Coach Chris Cisneros has been doing a great job of fundamentals, standards, and motivating the team!
  - c. High School Girls team had 11 players and were moving forward with a Varsity only; however, we have added more players and may need to reevaluate having a JV team.
    - i. Added 2 more players this last week, 1 due to covid exposure and 1 to undecided on playing but is fully committed.
    - ii. We are a very young team and this will be what I call a building year, excited to see the numbers are still high.
    - iii. Played our first league game vs Anderson Valley lost by 2, fun and exciting game for all!!
  - d. High School Varsity Boys team 11 solid players
    - i. Committed and dedicated from the beginning all 11 players
    - ii. Won their first league game vs Anderson Valley, this will be a fun and competitive season for this team



- iii. Coach C (Big Chris) Cisneros has built a bond with these players and it shows on the court. Excited, he's back and ambitious as usual!!
- e. Tournament, Tournament, Tournament!!
  - i. Starts today and goes to Saturday
    - 1. Wen & Thur games 3:30 to 9
    - 2. Friday & Saturday 9am-8pm
  - ii. Brackets posted online
    - 1. Teams attending are: Point Arena Girls , Hana Boys, South Fork Boys and Girls, Laytonville Boys and girls, Mendocino Boys and Girls, Willits Girls, Upper Lake Boys and Girls, Round Valley Varsity and Jv Boys and Varsity Girls.
    - 2. 8 brackets, playing 3 games.
- f. Gym time is always a challenge but we have a great team of coaches and communicate well with each other and share the Gym
- g. Uniforms
  - i. With the fluctuating numbers it has made it difficult to order and then have to order more. I think we will finally have all matching uniforms this week!
- h. Schedule is up to date and online
- 3. Starting to look at Baseball and Softball schedule
  - a. Need to start posting and hiring coaches at the beginning of next year when we return from break.