

## Potter Valley Community Unified Covid Safety Plan

**Cleaning and Disinfection:** All contact surfaces will be cleaned daily and between cohort changes if that occurs more frequently than daily. Students will have their own supplies and be discouraged from sharing classroom materials.

**Cohorting:** Students will be six feet apart. Each class will be split into two groups with no more than 14 students per group. The groups will remain stable. One group will be in school on Mondays and Tuesdays and on distance learning Wednesday through Friday. The other group will be on site on Thursdays and Fridays and on distance learning Monday through Wednesday. Wednesdays will be a virtual day for all students and a deep cleaning day. Students will be allowed on the playground with their stable group. The onsite school day will run from 8:00am – 12:00pm. Lunches will be taken home.

**Entrance, Egress, and Movement Within the School:** Parents will escort their student to the parking lot side door of the classroom. A staff member will do a health screening on each student with the parent at this time. Parents will not be allowed on campus without a pre-approval from site administration. The outdoor learning spaces will be utilized whenever possible. Attendance of students and adults on campus will be strictly maintained for contact tracing purposes. Students will not be sent to the office or any other classroom on campus. Kindergartners will use the bathrooms in their classroom. First graders will use the hallway bathrooms.

**Face Coverings and Other Essential Protective Gear:** Administration will ensure staff, students, and parents follow face covering guidelines. All students will wear face coverings on campus with the exception of when eating or drinking. To the greatest extent possible, eating and drinking will happen outside. Students will be given outdoor mask breaks throughout the day. The school will require a doctor's excusal for students who cannot wear a mask. The school will ensure that face coverings are available for all staff and students.

**Health Screenings for Students and Staff:** Before any student comes on campus, staff will ask health screening questions regarding symptoms and COVID exposure. Staff and families will be asked to do a symptom check at home before coming to work. Staff and students will be instructed to stay home if they show any of the COVID symptoms. Temperature checks will be performed by the teacher or classroom aide on any students appearing ill.

Any student who appears to be ill while in school will be escorted to a

designated isolation room by a designated adult while parents are notified to pick up the students.

**Healthy Hygiene Practices:** All classrooms have access to handwashing areas and hand sanitizer. There are portable handwashing stations located in the outdoor areas on campus. Students will be instructed to wash hands at least once every hour. Students will be instructed on cough and breathing etiquette.

**Identification and Tracing of Contacts:** When there is a COVID case, site administration and/or the school nurse will be responsible for notifying students and families of possible exposure. The school will work directly with the Mendocino County Public Health Department to provide information for contact tracing and surveillance. Administration will notify public health of any cases or direct exposures.

**Physical Distancing:** Students will be six feet apart in the classroom.

**Staff Training and Family Education:** All staff have been trained on COVID safety procedures through Keenan Safe Schools.

**Testing of Students and Staff:** PVCUSD staff will use the Optum Serve testing site at the Redwood Empire Fairgrounds. We will work with public health to be informed about the options for testing.

**Triggers for Switching to Distance Learning:** Because our year began on distance learning, the procedures are in place for a seamless transition back to virtual learning if there is an outbreak in one of the groups or classrooms. The school will follow the state public health and CDE guidelines for site closures. See California Department of Public Health Guidelines below.

**Communication Plans:** The school uses email, Facebook, and an auto call system. All staff members are trained on student privacy laws. Letters/email will be sent to families when there is a positive cases. Confidentiality will be maintained.

Current California Department of Public Health Guidelines: As Per January 14, 2021

Student or Staff With:	Action	Communication With School Community
COVID-19 symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom screening: per	<ul style="list-style-type: none"><li>• Send home if at school.</li><li>• Recommend testing (If positive, see #3, if negative, see #4).</li></ul>	<ul style="list-style-type: none"><li>• No action needed.</li></ul>

CDC Symptom of COVID-19.	<ul style="list-style-type: none"> <li>• School/classroom remain open.</li> </ul>	
Close contact with a confirmed COVID-19 case.	<ul style="list-style-type: none"> <li>• Send home if at school.</li> <li>• Exclude from school for 10 days from last exposure, per CDPH quarantine recommendations. 18</li> <li>• Recommend testing 5-7 days from last exposure (but will not shorten 10-day exclusion if negative).</li> <li>• School/classroom remain open</li> </ul>	<ul style="list-style-type: none"> <li>• Consider school community notification of a known exposure. No action needed if exposure did not happen in school setting</li> </ul>
Confirmed COVID-19 case infection.	<ul style="list-style-type: none"> <li>• Notify the Local Health Department within 24 hours.</li> <li>• Exclude from school for 10 days from symptom onset date or, if asymptomatic, for 10 days from specimen collection date.</li> <li>• Identify school contacts<sup>19</sup>, inform the Local Health Department of identified contacts, and exclude contacts (possibly the entire stable group from school for 10 days after the last date the case was present at school while infectious).</li> <li>• Recommend testing asymptomatic contacts 5-7 days from last exposure and immediate testing of symptomatic contacts (negative test results will not shorten 10-day exclusion).</li> <li>• Disinfection and cleaning of classroom and primary spaces where case spent significant time.</li> <li>• School remains open.</li> </ul>	<ul style="list-style-type: none"> <li>• School community notification of a known case.</li> <li>• Notification of persons with potential exposure if case was present in school while infectious. <b>**NOTE:</b> There is also a duty to send a Notice of Potential COVID-19 Exposure to employees and each union representative within 24 hours per the Cal/OSHA regulations</li> </ul>
Symptomatic person tests negative or a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition	<ul style="list-style-type: none"> <li>• May return to school after 24 hours have passed without fever and symptoms have started improving.</li> <li>• School/classroom remain open.</li> </ul>	<ul style="list-style-type: none"> <li>• Consider school community notification if prior awareness of testing.</li> </ul>

