

POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

Mission Statement

The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.

Regular Meeting – Board of Trustees

June 28, 2023

Minutes

Regular Session 6:30

**Potter Valley High School Library
10401 Main Street, Potter Valley, CA 95469**

1. CALL TO ORDER – OPEN SESSION 6:51pm

2. ROLL CALL *All Present; 1 Vacancy*

3. CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)

Potter Valley District Office, 10401 Main Street, Potter Valley

- Inter-District Transfers

With regard to every item of business to be discussed in closed session pursuant to Government Code section 54957.6:

- Conference with Labor Negotiator: Krista Looney
- Board Representative: Shannon Aiello, Board President
- Unrepresented Employee: Jr/Sr. High School Principal/Superintendent

4. RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION

The Board President reports that the 23/24 Jr/Sr. High Principal/Superintendent's contract was approved by unanimous vote 4/0/0 and 1 Vacancy

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA MSC: Kile/Riordan 4/0/0

7. ORGANIZATION UPDATES

(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent, Jr/Sr. High School Principal, Elementary Principal, Potter Valley Teachers' Association, Potter Valley Education Support Professionals Association, and Associated Student Body.

Erin Kile- none

Elaine Lindelef- Has enjoyed seeing all of the updates on Facebook about summer school, district updates, and events.

Karen Riordan- Has been very busy with interviews which have all been interesting and enlightening.



Shannon Aiello- Shout out to Mr. Silva for putting on the college boot camp. Said that it made her daughter excited about college and took a lot of information away from it. Another shout out to Krista and all of the other staff for the hard work. Excited for all of the things that are happening in the district and the changes being made.

Superintendent- Also gives a shout out to Krista and the district office staff. This is a staff that has been working a lot and if they aren't done they don't go home until it is done. The district office is preparing to take on more responsibilities and involvement with the Booster Club to help strengthen the relationship between boosters and the district. Apologized again for not being able to make it to the high school graduation, but wishes that his granddaughter could have experienced our graduation because it is so personal and special.

Jr/Sr. High Principal- High school graduation was beautiful and said that the 8th grade promotion and dance was cool to watch and experience the kids' energy. The new changes to office staff in the high school is exciting and he thinks that everyone is going to be a good asset and will be a strong team.

Elementary Principal- See Attached

PVTA- none

PVESPA- none

ASB- none

8. PUBLIC COMMENT

Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

None

9. ROUTINE AND CONSENT

All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent. MSC: Riordan/Kile 4/0/0

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|-----|---|--------|
| 9.1 | Approval of Personnel Actions | Page 4 |
| 9.2 | Approval of Warrants | Page 5 |
| 9.3 | Approval of Board Minutes of May 10, 2023 | Page 6 |
| 9.4 | Approval of Inter-District Transfers | Page 7 |

10. INFORMATION

- | | | |
|------|---|---------|
| 10.1 | Student of the Month | Page 8 |
| 10.2 | English Language Learner Re-Designation | Page 9 |
| 10.3 | Summer School Report | Page 10 |
| 10.4 | Enrollment Report | Page 11 |
| 10.5 | Facilities Report | Page 12 |

11. ACTION ITEMS – REGULAR AGENDA

Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.

- 11.1 Public Hearing: 2023-24 Local Control and Accountability Plan (LCAP) Page 13
Start Time: **7:30pm** End Time: **8:49pm**
- 11.2 Public Hearing: 2023-24 Budget Page 14
Start Time: **8:57pm** End Time: **9:07pm**
- 11.3 Approval of Resolution No. 22/23-06 Staywell Health Plan JPA Page 15
MSC: Lindelef/Kile 4/0/0
- 11.4 Approval of One Short Term Staffing Permit Request Page 16
MSC: Kile/Riordan 4/0/0
- 11.5 Second Read and Possible Action of Board Policies Page 17
5000-5145.7-Students **MSC: Riordan/Kile 4/0/0**
- 11.6 Designation of 2023-24 CIF Representative Page 18
MSC: Kile/Riordan 4/0/0
- 11.7 Discussion and Possible Approval of Changes to Salary Page 19
and/or Fringe Benefits of Jr/Sr. High School Principal/Superintendent
MSC: Riordan/Kile to ratify the 2023/24 salary/benefits/contract of the Jr/Sr. High Principal/Superintendent; Riordan- Yes, Aiello- Yes, Kile- Yes Lindelef- Yes, 1 Vacancy

12. FUTURE AGENDA ITEMS Board Training July 13th-14th, board member vacancy interviews

13. ADJOURNMENT 9:17pm

14. FUTURE MEETINGS

June 29, 2023

August 9, 2023

September 13, 2023

October 11, 2023

November 8, 2023

December 13, 2023

Notice: PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.

Elementary June Board Report

We honored staff members with an award of Excellence at the end of the year potluck:

Jennifer and Raymond Meyer
Joleen Logan
Blanca Flores
Sarah Clark
Logan Silva

We also said goodbye to:

| | |
|----------------|-----------------------------|
| Lisa Furlong | Juan Alvarez |
| Carol Sullivan | Curtis and Theresa Reichert |
| Ben Calvert | Cody Betts |
| Bryan Banta | Karen Walsh |
| Sharon Freeman | |

Staffing Update:

TK- Jaime Vonfeldt
K -Blanca Flores
1- Sarah Clark
2- Summer Denton
3- Carl Bray
4-?
5- Jenny Ackley
6- Jeanette Hallman

Elementary Summer School Report:

This year we served 67 students K-6.

Field Trips: Cold Creek Compost, Todd Grove Park, Sun Splash, Giants Game, Coast, Berry Farm

Activities:

STEM activities, Art, gardening, building bridges, baking, seed bombs, painting rocks, tie dying with natural dye, and many more!

Mrs. Basquez was also able to pull small groups and individual students for remediation activities.

POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT
PO BOX 219
POTTER VALLEY, CA. 95469

RESOLUTION # 22/23-06

STAYWELL HEALTH PLAN JPA

Fiscal Year 2022-2023

IN ORDER TO insure the continued operations of the Staywell Health Plan and to support the participating management unique in this plan;

BE IT RESOLVED that the Board of Trustees commits itself to support the Staywell JPA by:

1. Requiring attendance of three representatives to the Staywell Board
2. Enforcing all policies of the JPA in accordance with its by-laws
3. Maintaining the standard Staywell coverage and deductibles in accordance with the current provider contract for all eligible employees
4. Supporting a district wellness committee to address employee wellness

I certify that the foregoing is a full day and true copy of the resolution adopting at a regular meeting of the Potter Valley Community Unified School District on June 28, 2023.

June 28, 2023


Shannon Aiello, Board President

2023-2024 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2023.**

Potter Valley Community School District/Governing Board at its 6-28-23 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2023-2024 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

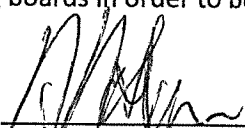
NAME OF SCHOOL Potter Valley Junior High School
 NAME OF REPRESENTATIVE Rich Kale POSITION Principal
 ADDRESS Po Box 219 CITY Potter Valley ZIP 95469
 PHONE 707-743-1142 FAX _____ E-MAIL rkale@pottervalleyschools.us

 NAME OF SCHOOL Potter Valley High School
 NAME OF REPRESENTATIVE Rich Kale POSITION Principal
 ADDRESS PO Box 219 CITY Potter Valley ZIP 95469
 PHONE 707-743-1142 FAX _____ E-MAIL rkale@pottervalleyschools.us

NAME OF SCHOOL _____
 NAME OF REPRESENTATIVE _____ POSITION _____
 ADDRESS _____ CITY _____ ZIP _____
 PHONE _____ FAX _____ E-MAIL _____

NAME OF SCHOOL _____
 NAME OF REPRESENTATIVE _____ POSITION _____
 ADDRESS _____ CITY _____ ZIP _____
 PHONE _____ FAX _____ E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Damon Dickinson Signature 
 Address PO Box 219 City Potter Valley zip 95469
 Phone 707-743-2101 FAX _____

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
 SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**