**Regular Meeting – Board of Trustees**

**March 6, 2024**

**Agenda**

**Regular Session 6:30pm**

**Potter Valley High School Library**

**10401 Main Street, Potter Valley, CA 95469**

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**1. CALL TO ORDER – OPEN SESSION**

**2. ROLL CALL**

**3. CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)**

Potter Valley District Office, 10401 Main Street, Potter Valley

* Inter-district Transfers (Government Code 54957)
* Personnel Actions (Government Code 54957)

**4. RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**

**5. PLEDGE OF ALLEGIANCE**

**6. APPROVAL OF AGENDA**

**7. ORGANIZATION UPDATES**

(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent/Jr/Sr. High School Principal, Elementary Principal,

Potter Valley Teachers’ Association, Potter Valley Educational Support Professionals, and

Associated Student Body.

**8. PUBLIC COMMENT**

Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

**9. ROUTINE AND CONSENT**

*All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific item removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.*

9.1 Approval of Warrants Page 4

9.2 Approval of Board Minutes of January 21, 2024, Page 5

February 7, 2024, February 20, 2024, and February 23, 2024

9.3 Approval of Personnel Actions Page 6

9.4 Approval of Inter-district Transfers Page 7

**10. INFORMATION**

10.1 Student of the Month Page 8

10.2 Senior Trip Report Page 9

10.3 Reclassification of English Learners Page 10

10.4 Academic Advisor Report Page 11

10.5 Enrollment Report Page 12

10.6 Facilities Report Page 13

10.7 Trimester Schedule Review Page 14

10.8 Grant Writing & District Funding Page 15

10.9 Transportation Report Page 16

10.10 Off Campus Student Trips and Events Page 17

**11. ACTION ITEMS – REGULAR AGENDA**

*Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.*

11.1 Review and Renewal of Board Policy 3261.1 – Use of District Page 18

Owned Facilities (Rentals)

11.2 Status Review, Discussion, and Possible Action Regarding Page 19

The Potter Valley Booster Club

11.3 Review and Approval of the 2024-25 School Calendar Page 20

11.4 2024 CSBA Delegate Election Ballot Page 21

11.5 Consideration of and Possible Action on Resolution 23/24-05 Page 22

Regarding Criteria to Deviate from Seniority List for Certificated Reduction in Force (3.07 F.T.E. – Layoff)

11.6 Consideration of and Possible Action on Resolution 23/24-06 Page 23

Regarding Certificated Reduction in Force (3.07 F.T.E. –Layoff)

11.7 Consideration of and Possible Action on Resolution 23/24-07 Page 24 Regarding Elimination of Permanent Classified Employee Services: 0.50 F. T. E.

11.8 Approval of Second Interim Page 25

**12. FUTURE AGENDA ITEMS**

**13. ADJOURNMENT**

**14. FUTURE MEETINGS**

**April 10, 2024**

**May 8, 2024**

**June 5, 2024**

**June 26, 2024**

**August 14, 2024**

**September 11, 2024**

**October 9, 2024**

**November 13, 2024**

**December 11, 2024**

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting documents, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office –10401 Main St., Potter Valley, CA, (707) 743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.