Mission Statement

*The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district*

*empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.*

**Regular Meeting – Board of Trustees**

**December 13, 2023**

**Agenda**

**Regular Session 6:30 pm**

**Potter Valley High School Library**

**10401 Main Street, Potter Valley, CA 95469**

**1. CALL TO ORDER – OPEN SESSION**

**2. ROLL CALL**

**3. CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)**

Potter Valley District Office, 10401 Main Street, Potter Valley

* Personnel Actions (Government Code 54957)

**4. RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**

**5. PLEDGE OF ALLEGIANCE**

**6. APPROVAL OF AGENDA**

**7. ORGANIZATION UPDATES**

(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent/Jr/Sr. High School Principal, Elementary Principal,

Potter Valley Teachers’ Association, Potter Valley Educational Support Professionals, and

Associated Student Body.

**8. PUBLIC COMMENT**

Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

**9. ROUTINE AND CONSENT**

*All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.*

9.1 Approval of Warrants Page 3

9.2 Approval of Board Minutes of November 8, 2023 and Page 4 December 5, 2023

9.3 Approval of Personnel Actions Page 5

**10. INFORMATION**

10.1 Student of the Month Page 6

10.2 Senior Class Report Page 7

10.3 Staff Report Page 8

10.4 Enrollment Report Page 9

10.5 Facilities Report Page 10

10.6 CAASPP Summary Report Page 11

10.7 Trimester Schedule and Instructional Time Information Page 12

**11. ACTION ITEMS – REGULAR AGENDA**

*Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.*

11.1 Conduct Annual Organizational Meeting of the Board of Education Page 13

a. Annual Election of President of the Board for 2024

b. Annual Election of Clerk of the Board for 2024

c. Annual Appointment of the Superintendent as Secretary to the Board for 2024

d. Set Date and Time for 2024 Board Meetings

e. Authorization of Signatures

11.2 Status Review, Discussion, and Possible Action Regarding Page 14

the Potter Valley Booster Club

11.3 Approval of the 2023-2024 First Interim Report Page 15

**12. FUTURE AGENDA ITEMS**

**13. ADJOURNMENT**

**14. FUTURE MEETINGS**

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting documents, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office –10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.