

POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

Mission Statement

The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.

Regular Meeting – Board of Trustees

December 12, 2018

Minutes

Regular Session 6:30

**Potter Valley High School Library
10401 Main Street, Potter Valley, CA 95469**

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1. **CALL TO ORDER – OPEN SESSION** 6:34 pm
 2. **ROLL CALL** *Absent: Trustees Delbar and Johnson*
 3. **CONVENE TO CLOSED SESSION (6:00 p.m. – 6:30 p.m.)**
Potter Valley High School Office, 10401 Main Street, Potter Valley
 - Personnel Actions (Government Code 54957)
 - Interdistrict Transfers
 4. **RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**
None
 5. **PLEDGE OF ALLEGIANCE** *Led by Trustee Lindelef*
 6. **APPROVAL OF AGENDA** *MSC Riordan/Aiello*
 7. **ORGANIZATION UPDATES**
Board Member Comments: *Trustee Riordan announced the Wreaths Across America event will be held at the Potter Valley Cemetery on Saturday morning.*
Superintendent: *Holly McLaughlin reported that both she and the Business Manager have been involved in a county-wide SELPA workgroup regarding a new allocation model for special education. Although complete information is not yet available, it is known that under the new allocation, revenue will decrease which is especially problematic as costs continue to increase.*
High School Principal: *Holly McLaughlin spoke about the upcoming events, including finals, Winter Ball, and as a busy basketball schedule. She additionally reported the High School is looking at ways to improve attendance as the current ADA is below 88%. The elementary has had very strong attendance the first part of this school year. Saturday School will be held more often in an effort to improve numbers.*
Elementary Principal: *Lori Candelaria (see attached)*

PVTA: *Nicole Stoughton reported that parent/teacher conference had gone well. She noted that this is a busy time of year for staff, with preparation for the upcoming Winter Performance.*

PVCEA: *None*

ASB: *Emily Lawson reported the FFA open/closing ceremony has been pushed to January. There is currently a canned food drive underway and both the boys and girls basketball teams placed 3rd & 4th in the recent Upper Lake tournament.*

8. OATHS OF OFFICE

Oaths were administered to reappointed Trustees Aiello & Riordan

9. COMMUNITY INPUT

None.

10. ROUTINE AND CONSENT

MSC Aiello/Riordan Roll Call Vote: Ayes: Trustees: Lindelef, Riordan and Aiello

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| 10.1 | Approval of Personnel Actions | Page 5 |
| 10.2 | Approval of Warrants | Page 6 |
| 10.3 | Approval of Board Minutes of November 26, 2018 | Page 7 |

11. INFORMATION

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|------|---|---------|
| 11.1 | Student of the Month | Page 8 |
| 11.2 | Senior Trip Update | Page 9 |
| 11.3 | Counseling Office Update | Page 10 |
| 11.4 | Local Control Accountability Plan (LCAP) Report | Page 11 |
| 11.5 | Enrollment Report | Page 12 |
| 11.6 | Bond Report | Page 13 |
| 11.7 | Mendocino County Air Quality Directive | Page 14 |

12. ACTION ITEMS – REGULAR AGENDA

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|------|---|---------|
| 12.1 | Letter of Support – Mendocino Sheriff’s Drug Sniffing Dog
<i>This item was tabled until the next meeting</i> | Page 15 |
| 12.2 | Approval of Policy No. 5420 – Homework Policy
<i>MCS Riordan/Aiello</i> | Page 16 |
| 12.3 | Conduct Annual Organizational Meeting of the Board of Education | Page 17 |
| | a. Annual Election of President of the Board for 2019
<i>Trustee Johnson</i> | |
| | b. Annual Election of Clerk of the Board for 2019
<i>Trustee Riordan</i> | |
| | c. Annual Appointment of the Superintendent as Secretary to the Board for 2019
<i>Holly McLaughlin</i> | |
| | c. Set Date and Time for 2019 Board Meetings
<i>MSC Riordan /Aiello</i> | |
| 12.4 | Approval of 2018-19 First Interim Report | Page 18 |

MSC Aiello/ Riordan

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT 7:39 pm

15. FUTURE MEETINGS

Notice: PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.