

**POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT**

Mission Statement

*The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.*

**Special Meeting – Board of Trustees**

**November 26, 2018**

**Minutes**

**Regular Session 6:30**

**Potter Valley High School Library  
10401 Main Street, Potter Valley, CA 95469**

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1. **CALL TO ORDER – OPEN SESSION** 6:30 pm
  2. **ROLL CALL** *Absent: Trustees Delbar and Aiello*
  3. **CONVENE TO CLOSED SESSION (6:00 p.m. – 6:30 p.m.)**  
Potter Valley High School Office, 10401 Main Street, Potter Valley
    - Personnel Actions (Government Code 54957)
    - Interdistrict Transfers
  4. **RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**  
*None*
  5. **PLEDGE OF ALLEGIANCE** *Led by Trustee Johnson*
  6. **APPROVAL OF AGENDA** *MSC Lindelef/Johnson*
  7. **ORGANIZATION UPDATES**  
***Board Member Comments: None.***  
***Superintendent:*** Holly McLaughlin reported the recent WASC visit was successful and reviewed the highlights of their report. (She noted the efforts of staff member Jennifer Meyer in keeping clean data/records in CALPADS). Accommodations were received for: MTSS, Ag/Science Program, and Counseling. Recommendations included: continuing improvement of parent communication, teacher/overall staff development and aligning math with curriculum, as has been done with writing. She additionally noted that the 3<sup>rd</sup> grade teacher is currently out on medical leave and that position is being filled by a long term substitute.  
***High School Principal:*** Holly McLaughlin spoke about the Social Studies and Senior English Program with highlights including dual enrollment, improved grades, ERWC (Expository Reading and Writing Course), and the improvement of SAT scores.  
***Elementary Principal:*** Lori Candelaria (see attached)  
***PVTA:*** *None*

*PVCEA: None*  
*ASB: None*

**8. COMMUNITY INPUT**

*Barron Ankerstrom noted that he had previously requested two items be discussed at this meeting. Ms. McLaughlin noted the requested items were on the agenda under 10.5 Enrollment Report and 10.8 Methods of Parent Communication.*

**9. ROUTINE AND CONSENT**

*MSC Lindelef/Riordan Roll Call Vote: Ayes: Trustees: Lindelef, Riordan and Johnson*

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|-----|---|--------|
| 9.1 | Approval of Personnel Actions                 | Page 3 |
| 9.2 | Approval of Warrants                          | Page 4 |
| 9.3 | Approval of Board Minutes of October 10, 2018 | Page 5 |
| 9.4 | Approval of Stipends                          | Page 6 |
| 9.5 | Approval of Interdistrict transfers           | Page 7 |
| 9.6 | Approval of Disposal of School Property       | Page 8 |

**10. INFORMATION**

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|------|---|---------|
| 10.1 | Student of the Month .  | Page 9  |
| 10.2 | Staff Presentation – Social Studies and Senior English Programs - Logan Silva | Page 10 |
| 10.3 | Senior Trip Update  | Page 11 |
| 10.4 | Local Control Accountability Plan Report                                      | Page 12 |
| 10.5 | Enrollment Report   | Page 13 |
| 10.6 | Bond Report   | Page 14 |
| 10.7 | Homework Policy – First Reading   | Page 15 |
| 10.8 | Methods of Parent Communication   | Page 16 |

**11. PUBLIC HEARING**

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|------|---|---------|
| 11.1 | Sufficiency of Textbooks & Instructional Materials<br><i>No public comment was received</i> | Page 17 |
|------|---|---------|

**12. ACTION ITEMS – REGULAR AGENDA**

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|------|---|---------|
| 12.1 | Adoption of Resolution No.18/19-04<br>Sufficiency of Textbooks<br><i>MSC Lindelef/Riordan</i><br><i>Roll Call Vote: Ayes: Trustees: Lindelef, Riordan and Johnson</i> | Page 18 |
| 12.2 | Declaration of Need for Fully Qualified Educators<br><i>MSC Lindelef/Riordan</i>  | Page 19 |
| 12.3 | Approval of Triennial Plan for Expelled Youth<br><i>MSC Lindelef/Riordan</i>  | Page 20 |
| 12.4 | Approval of Annual Organizational Meeting<br>December 12, 2018<br><i>MSC Riordan/Lindelef</i>   | Page 21 |

13. **FUTURE AGENDA ITEMS**  
*County Standards for Air Quality*

14. **ADJOURNMENT** 7:52 pm

15. **FUTURE MEETINGS** *December 12, 2018*

**Notice:** PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.