**Regular Meeting – Board of Trustees**

**February 7, 2024**

**Agenda**

**Regular Session 6:30pm**

**Potter Valley High School Library**

**10401 Main Street, Potter Valley, CA 95469**

**\_\_\_\_\_\_\_\_\_\_\_\_**

**1. CALL TO ORDER – OPEN SESSION**

**2. ROLL CALL**

**3. CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)**

Potter Valley District Office, 10401 Main Street, Potter Valley

* Inter-district Transfers (Government Code 54957)
* Personnel Actions (Government Code 54957)

**4. RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**

**5. PLEDGE OF ALLEGIANCE**

**6. APPROVAL OF AGENDA**

**7. ORGANIZATION UPDATES**

(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent/Jr/Sr. High School Principal, Elementary Principal,

Potter Valley Teachers’ Association, Potter Valley Educational Support Professionals, and

Associated Student Body.

**8. PUBLIC COMMENT**

Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

**9. ROUTINE AND CONSENT**

*All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific item removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.*

9.1 Approval of Warrants Page 3

9.2 Approval of Board Minutes of January 17, 2024 and Page 4

February 2, 2024

9.3 Approval of Personnel Actions Page 5

9.4 Approval of Inter-district Transfers Page 6

9.5 Approval of Surplus Items Page 7

**10. INFORMATION**

10.1 Student of the Month Page 8

10.2 Senior Trip Report Page 9

10.3 Staff Report Page 10

10.4 Enrollment Report Page 11

10.5 Facilities Report Page 12

10.6 Trimester Schedule Review Page 13

10.7 Grant Writing & District Funding Page 14

10.8 Local Control and Accountability Plan (LCAP) Update Page 15

10.9 Transportation Report Page 16

**11. ACTION ITEMS – REGULAR AGENDA**

*Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.*

11.1 Approval of 2023-24 Seniority & Tenure List Page 17

11.2 Status Review, Discussion, and Possible Action Regarding Page 18

the Potter Valley Booster Club

11.3 Public Hearing: Comprehensive School Safety Plan(s) Page 19

Start Time: End Time:

11.4 Approval of the Comprehensive School Safety Plan(s) Page 20

**12. FUTURE AGENDA ITEMS**

**13. ADJOURNMENT**

**14. FUTURE MEETINGS**

**March 6, 2024**

**April 10, 2024**

**May 8, 2024**

**June 5, 2024**

**June 26, 2024**

**August 14, 2024**

**September 11, 2024**

**October 9, 2024**

**November 13, 2024**

**December 11, 2024**

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting documents, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office –10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.