

# POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

## Mission Statement

*The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.*

## Regular Meeting – Board of Trustees

November 8, 2023

### Minutes

Regular Session 6:30 pm

Potter Valley High School Library

10401 Main Street, Potter Valley, CA 95469

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1. CALL TO ORDER – OPEN SESSION 6:34pm
  2. ROLL CALL All Present 5/0/0
  3. CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)  
Potter Valley District Office, 10401 Main Street, Potter Valley
    - Personnel Actions (Government Code 54957)
  4. RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION None
  5. PLEDGE OF ALLEGIANCE
  6. APPROVAL OF AGENDA -Delbar requests to table 10.6 to December's meeting  
MSC: Riordan/Vogt 5/0/0
  7. ORGANIZATION UPDATES  
(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent/Jr/Sr. High School Principal, Elementary Principal, Potter Valley Teachers' Association, Potter Valley Educational Support Professionals, and Associated Student Body.  
*Lindelef: great to see all of the people out for the basketball games*  
*Delbar: Joined the Ag Harvest Day and it was a wonderful day and great turnout. Also joined the FFA kids to go to Indianapolis, it was a great experience for our kids to participate in.*  
*Riordan: Homecoming was a great week and a lot of fun. Wishes we could have had the floats on display at the football field like past years, but understands why we didn't because of past float sabotage.*  
*Kile: attended the elementary halloween festivities, it was a lot of fun and full of cute costumes*  
*Vogt: Attended a football game and a volleyball game. Had a lot of fun and saw a lot of team spirit and met some amazing kids and amazing parents.*

*Superintendent/TOSA: SWISSuite is a new tool that we are using to record/track students behaviors. Student behavior referrals are logged in this database where it can be reviewed and help staff figure out what may not work for them and what we should try, etc. Staff can review the data in different graphs/reports to narrow troubled behavior down. For example, is it higher on specific days of the week, certain time of the day, etc.*

*Elementary: Attached*

*PVTA: None*

*PVESPA: None*

*ASB: Haven't done much since homecoming, but since it is now over they think that everything went well and the dance was great. They're next meeting is tomorrow to discuss more events/plans*

## **8. PUBLIC COMMENT**

Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

*George Rau: Mike McGuire and MCOE- instrumenting a million dollar grant, take seniors that are 17 years and older that will be in Ukiah, a 5 year program for vocational education.*

*Jeanette Hallman: Varsity volleyball coach, they had a great season and a great program and would love if coaches could be hired a bit earlier so they could plan more and do camps over the summer. She thinks hiring coaches earlier would allow more opportunities to actually build and grow the programs.*

## **9. ROUTINE AND CONSENT**

*All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.*

*MSC: Lindelef/Riordan 5/0/0*

- |     |   |        |
|-----|---|--------|
| 9.1 | Approval of Warrants  | Page 3 |
| 9.2 | Approval of Board Minutes for October 11, 2023 and October 20, 2023 | Page 4 |
| 9.3 | Approval of Personnel Actions                                       | Page 5 |

## **10. INFORMATION**

- |      |   |         |
|------|---|---------|
| 10.1 | Student of the Month- <i>Junior High: Mia Wakefield and High School: Victor Herrera</i> | Page 6  |
| 10.2 | Enrollment Report   | Page 7  |
| 10.3 | Facilities Report- George Rau - <i>Attached</i>   | Page 8  |
| 10.4 | FFA Report on the National FFA Convention Trip  | Page 9  |
| 10.5 | Academic Advisor Report- <i>Attached</i>  | Page 10 |
| 10.6 | CAASP Summary Report- <i>Tabled to December</i>   | Page 11 |

**11. ACTION ITEMS – REGULAR AGENDA**

*Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.*

- 11.1 Status Review, Discussion, and Possible Action Regarding The Potter Valley Booster Club- **No action; return in December** Page 12
- 11.2 Approval of Annual Organizational Meeting on December 13, 2023 **MSC: Delbar/Vogt 5/0/0** Page 13
- 11.3 Second Read and Possible Approval of Updates to Board Policies 6000-6200 – Instruction **With changes MSC: Riordan/Vogt 5/0/0** Page 14

**12. FUTURE AGENDA ITEMS Senior Class Report, Booster Club follow-up, number of field trips breakdown by school, art student/teacher report, Superintendent Evaluation**

**13. ADJOURNMENT 8:40pm**

**14. FUTURE MEETINGS  
December 13, 2023**

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting documents, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office –10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.

**Notice:** PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.



November 8th

Elementary Board Report

Our Courageous students are:

Transitional Kindergarten- Harla Mae McDonald

Kindergarten – Ava Todd

First Grade – Bethany Bishop

Second Grade – Elizabeth Ramey

Third Grade – Alaina Guintini

Fourth Grade – Maylin Herrera-Guerra

Fifth Grade – JR Scatena

Sixth Grade – Chris Keizer

Caught Being Kind:

Monserrat Linarte Medina, Thomas Rea, and Swayzi Avery

-November 1st PD-We looked at strategies for differentiating curriculum and UDL strategies

-Tutor.com scheduled for the January Staff Meeting

Field Trips:

Ag Fall Harvest Day at the Rodeo Grounds on the 27th was a success, thank you to Mrs. Delbar Moore and her classes for all their hard work.

5th Grade went to Grace Hudson Museum and Todd Grove Park

5th Grade will go to LBC and Howarth Park on Dec. 8th



**WELL COMMITTEE MEMBERS**

**TECHNICAL ASSISTANCE RECIPIENT** - POTTER VALLEY  
COMMUNITY UNITED SCHOOL DISTRICT

**STATE WATER RESOURCES CONTROL BOARD (SWRCB)** - SWRCB,  
DIVISION OF DRINKING WATER (DDW) AND SWRCB, DIVISION OF  
FINANCIAL ASSISTANCE (DFA)

**CONSULTANT** - GHD

**TECHNICAL ASSISTANCE PROVIDER** - CALIFORNIA STATE  
UNIVERSITY, SACRAMENTO (CSUS) - OFFICE OF WATER  
PROGRAMS (OWP)

## **EXISTING CONDITIONS**

- DRINKING WATER SUPPLY IS OPERATED WITHIN STANDARDS OF CALIFORNIA DEPARTMENT OF DRINKING WATER (DDW)
- A ONE-TIME EXCEEDENCE OF ONE MINERAL CONSTITUENT (NITRATE) AND OF THE TOTAL COLIFORM STANDARD TRIGGERED THE SCHOOL TO BE ELIGIBLE FOR FUNDING THROUGH THE STATE WATER RESOURCES CONTROL BOARD
  - TREATMENT BY AERATION AND CHLORINATION BRINGS WATER INTO COMPLIANCE



## **TECHNICAL ASSISTANCE**

- TECHNICAL ASSISTANCE IS AVAILABLE FOR PLANNING AND DEVELOPING A SOLUTION TO THE PERCEIVED DEFICIENCIES
- UPON REVIEW AND PHYSICAL EXAMINATION OF THE EXISTING WELL IT WAS FOUND TO HAVE A SANITARY SEAL 8 FEET DEEP  
IN LIEU OF THE 20 FOOT SEAL ON THE WELL LOG
  - 1988 SANITARY SEAL STANDARD WAS 20 FEET
  - CURRENT STANDARD IS 50 FEET

## **ACTION TO DATE**

- DRILLED AND LOGGED THREE HYDROGEOLOGIC BORINGS TO 150 FEET (2) AND 120.5 FEET(1)
- BASED ON OBSERVATIONS, SELECTED ONE LOCATION FOR A TEST WELL
  - NEAR TENNIS COURT
  - 50 FOOT DEEP SANITARY SEAL
- RISKS TO BE ADDRESSED AS TEST WELL IS COMPLETED
- SUSTAINED YIELD – NEED AT LEAST 5 GALLONS PER MINUTE FOR RELIABLE SUPPLY
  - CURRENT MAXIMUM AVERAGE – SEPT 2023 IS 3 GPM PUMPED 24/7
- WATER QUALITY – CONCERN ABOUT POTENTIAL MINERALS IN DEEPER WATER WHICH WILL REQUIRE TREATMENT

## PLANNING FOR FUTURE

- MAY NEED TWO SOURCES (WELLS) TO COMPLY WITH SB 552
  - “ALL SMALL WATER SUPPLIERS AND NTNC WATER SYSTEMS THAT ARE SCHOOLS MUST IMPLEMENT THE FOLLOWING DROUGHT RESILIENCE MEASURES, SUBJECT TO FUNDING AVAILABILITY:
    - NO LATER THAN JANUARY 1, 2027, HAVE AT LEAST ONE BACKUP SOURCE OF WATER SUPPLY, OR A WATER SYSTEM INTERTIE, THAT MEETS CURRENT WATER QUALITY REQUIREMENTS AND IS SUFFICIENT TO MEET AVERAGE DAILY DEMAND.”
- IF SUSTAINED YIELD OF ONE WELL IS LESS THAN 5 GPM, DFA MAY FINANCE SECOND WELL UNDER THIS PROJECT



## **Academic Advising Report**

**11/8/23**

I have been very busy over the past 2 months!

In September Megan and I brought 20 students to Mendocino College Day. Students visited several CSU's, UC's and online colleges. We plan to schedule a tour there soon.

We held a College information and Senior Project presentation night here at school for all students. I gave an A-G presentation and introduced the senior project presentation manual to all seniors and their parents.

I have given all students the A-G Presentation from 8th to 12th grades. I also have visited with all students about their career goals and plans for the future.

I also enrolled the Freshman class on [Californiacolleges.org](http://Californiacolleges.org) which is a 4-year academic and career based program.

We have had three in-person college visits here at Potter Valley. UC Merced came and several students are interested. UC Davis gave a Zoom presentation and UC Santa Cruz came last week to visit. Mendocino College gave a presentation to the seniors on Reg-2-Go. They will be back later in the month for a Mendocino College Foundation Scholarship presentation.

Tomorrow we are taking 13 students to College of Redwoods and Cal Poly Humboldt to tour the campuses.



# 2022/23 Potter Valley High School Senior Project Projects



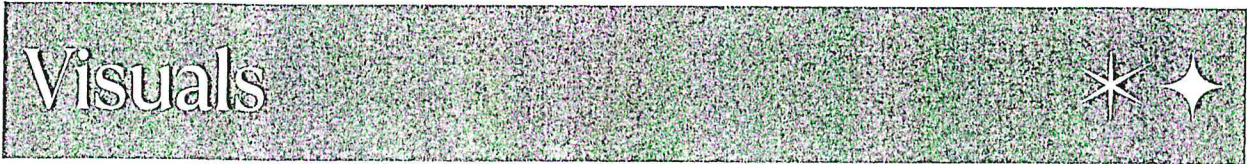


<p><b>Coraline Doll Creation</b></p>	<p>Based on a 2009 movie <i>Coraline</i>. From the student: “<i>Coraline</i> is a captivating story about a young girl who discovers a hidden door in her new home, the door leads her to an alternative reality where everything seems perfect but she quickly learns that everything isn't what it seems and things take a dark turn. The Coraline doll plays a very significant role in the movie, it represents a parallel version of Coraline herself and it serves as a connection to the alternative reality that she discovers. The doll acts as a guide leading Coraline through her journey and helping her uncover the truth about the other world.”</p> <p>Student will create the doll body using clay and wire and then will sew a complete wardrobe with several outfits matching the student in style and taste.</p>
<p><b>A Park and Chill</b></p>	<p>The student will plan a “Park and Chill” car show here at Potter Valley High School. The student will invite specialty car owners to exhibit their cars. In addition the student will organize the event, inviting the PVHS classes to sell food, creating a fun community event for Potter Valley.</p>
<p><b>Blood Drive</b></p>	<p>Student will organize and plan a blood drive at the school for the community, students and staff. Research paper will include the history of blood drives and why they are important.</p>
<p><b>Job Shadowing: Ultrasound Tech</b></p>	<p>Student will job shadow an ultrasound technician which is the career path that the student is choosing to take. Research paper will include the types of ultrasound available. Recommended that she explore not only human ultrasound but explore animal ultrasound as well which she was very open to.</p>
<p><b>Motor Restoration</b></p>	<p>Student will learn to rebuild a motor.</p>
<p><b>Trailer Restoration: Sanding</b></p>	<p>Student will learn how to restore his livestock trailer which is rusted. Student will specifically learn how to sand the paint off and repair areas damaged by rust.</p>
<p><b>Vehicle Painting Project</b></p>	<p>The student will learn how to paint a Chevy truck. Includes painting, priming and sanding. Recommended that the student focus on a “section” of the truck, like the tailgate to make sure that deadlines can be followed.</p>
<p><b>Build a BBQ</b></p>	<p>Student will build and weld a BBQ for his family, learning arc metal welding to complete the project.</p>

3 other projects are being reviewed and changed to meet the Senior Project Manual requirements.

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4.13





POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT

"SMALL SCHOOLS, BIG OPPORTUNITIES"

10401 MAIN STREET • P.O. BOX 219 • POTTER VALLEY, CA 95469

PHONE: (707)743-2101 • FAX: (707)743-1930

POTTERVALLEYSCHOOLS.US

December 5, 2023

**NOTICE OF CANCELLATION OF  
SPECIAL BOARD MEETING**

To: The members of the Board of Education of the Potter Valley Community Unified School District, School District Staff, and Members of the Potter Valley Community.

**PLEASE TAKE NOTICE** that the Special Board Meeting of the Potter Valley Community Unified School District Board of Education scheduled for Tuesday, December 5, 2023 has been *cancelled.*

The next regularly scheduled Board of Education Meeting is Wednesday, December 13, 2023. Closed session will begin at 5:30 p.m. with open session following at 6:30 p.m. and will be held in the High School Library, per usual.

Posting Date: 12/5/2023

Posting Locations: Potter Valley District Office  
Potter Valley Jr/Sr. High School  
Potter Valley Elementary  
District Website

4.14

