

**POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT**

*Mission Statement*

*The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.*

**Regular Meeting – Board of Trustees**

**January 18, 2023**

*Minutes*

**Regular Session 6:30**

**Potter Valley High School Library**

**10401 Main Street, Potter Valley, CA 95469**

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1. **CALL TO ORDER – OPEN SESSION 6:46pm**
  2. **ROLL CALL** *All Present*
  3. **CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)**  
Potter Valley District Office, 10401 Main Street, Potter Valley
    - Interdistrict Transfers (Government Code 54957)
    - Personnel Actions (Government Code 54957)
  4. **RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION** *None*
  5. **PLEDGE OF ALLEGIANCE**
  6. **APPROVAL OF AGENDA MSC: Kile/Riordan 5/0/0**
  7. **ORGANIZATION UPDATES**  
(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent, Junior High and High School Principal, Elementary Principal, Potter Valley Teachers' Association, Potter Valley Education Support Professionals Association, and Associated Student Body.
    - *Elaine Lindelef- pleased to see the artwork and the cool logos that the students have created for the science fair that she will be a judge at.*
    - *Superintendent- Have been in contact with the sheriff's department and MCOE about securing the campus more and what can be done. The field naming committee met and worked on a proposed agreement to be made with the board. They will give a presentation at the next meeting regarding the proposed agreement/plan. We are moving forward with setting up training on how to administer Narcan and what to look for with a fentanyl overdose. Discussion and reports regarding students damaging/vandalizing the bathrooms. Actions are being taken to talk with students about it and to make staff more aware of this*



*that is happening. Implementing possible systems of where students have to check in and out when they go to the restroom, letters are also sent out to parents regarding this. Recognition given to Raymond Meyer for always watching/checking on the campus, even on school breaks and weekends. Recognized Krista Looney and Tim Looney for their help in this as well. Preparing for spring sports, 5 teams will be playing.*

- *Jr./Sr. High Principal- Progress reports are going out at the end of next week. Parent/teacher conferences will happen next week as well. They are working on how to communicate with parents on how long they may need to speak with teachers regarding their students, etc. PBIS training will happen tomorrow, the idea is that students will get tickets from teachers to recognize good behavior. Those tickets will be put into a jar for opportunities to win rewards. Planning interviews next week for spring coaching positions. E-sports are ready to go, we have 5 e-sports players.*
- *Elementary Principal- See Attached*
- *PVTA- None*
- *PVESPAs- None*
- *ASB- high school winter formal rescheduled to 2/25, ASB are brainstorming on how to regulate lunch lines in the cafeteria and idea for different lunch options.*

#### **8. PUBLIC COMMENT**

Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

- *Megan Mason- Asked about the tree removal if there is some sort of a plan to replant the trees. Says that the children really enjoy the trees and use them for shade when it is warm out.*
- *Joleen Logan- see attached*
- *Karen Riordan- here representing the garden club and presenting gift cards to Mr. Kale for students and parents to purchase what they need while on school related trips.*

#### **9. ROUTINE AND CONSENT**

*All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.*

*MSC: Lindelef/March 5/0/0*

- 9.1 Approval of Personnel Actions
- 9.2 Approval of Warrants

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- 9.3 Approval of Board Minutes of December 14, 2022 and December 20, 2022 Page 6
- 9.4 Approval of Interdistrict Transfers Page 7

**10. INFORMATION**

- 10.1 Student of the Month *Jr. High- Tylar Wood and High School- Didi Castro* Page 8
- 10.2 Senior Trip Report Page 9
- 10.3 Enrollment Report Page 10
- 10.4 Facilities Report Page 11
- 10.5 Quarterly Report Williams Uniform Complaints Page 12
- 10.6 First Interim Presentation Page 13

**11. ACTION ITEMS – REGULAR AGENDA**

*Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.*

- 11.1 PVYCC MOU *MSC: Lindelef/Riordan 5/0/0* Page 14
- 11.2 Second Read of Administrative Rules and Regulations 5141.21(a)-5141.21(h) Administering Medication and Monitoring Health Conditions *MSC: Riordan/Kile 5/0/0* Page 15
- 11.3 Second Read of Board Policies 3000-3600 Business and Non-Instructional Operations Page 16  
*Motion to table policy 3261.1 and approve all others MSC: Riordan/Kile 5/0/0*
- 11.4 Approval of 2021-22 Audit Report *MSC: March/Riordan 5/0/0* Page 17
- 11.5 Approval of Leave of Absence for Employee 110 Page 18  
*Deny and move to place employee 110 on the 39-month rehire list MSC: Riordan/March 5/0/0*
- 11.6 School Accountability Report (SARCS) *Tabled* Page 19

**12. FUTURE AGENDA ITEMS *Senior Trip, plan for replanting trees, Policy 3261.1, SARCS, E-sports presentation, board training, naming the Jr. High softball field, Sufficiency of textbooks and instructional materials***

**13. ADJOURNMENT 8:49pm**

**14. FUTURE MEETINGS**

February 8, 2023  
March 8, 2023  
April 5, 2023  
May 10, 2023  
June 14, 2023  
June 28, 2023

**August 9, 2023**  
**September 13, 2023**  
**October 11, 2023**  
**November 8, 2023**  
**December 13, 2023**

**Notice:** PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.

\*Items so marked have supporting documents which have been distributed to the Board of Trustees. An extra copy is available upon request.

Elementary Board Report  
January 2023

Caught Being Kind

**Aurora Sanchez, Reese Ellis, and Ana Sophia Enriquez-Neito**

Best Attendance for November

Mr. and Mrs. Reichert's 4th grade class!

**Student of the Month for December: Kindness**

**Preschool/Transitional Kindergarten- Montserrat Linarte- Medina**

**Kindergarten – Sparrow Zarate**

**First Grade – Yana Todd**

**Second Grade – Aurora Sanchez**

**Mr. Bray's Third Grade – Araceli Quintero**

**Mrs. Denton's Third Grade – Alyna Medina**

**Fourth Grade – Jessa Keeton**

**Fifth Grade – Johnny Christ**

**Sixth Grade – Annabelle (Elle) Ineich**

Winter Program: Thank you Paul for all sorts of help, Summer and teachers for amazing decorations, PTSO and Parents for donations and help, and Christa Ehman for her help with the dessert table. The dessert table profited around \$350 and the baskets were just over \$2000! Our best basket fundraiser to date. We also sold over \$10,000 in See's candy in November. The proceeds will be used for classroom supplies and field trips.

ELAC Meeting:

7 Families attended with Juan Alvarez translating. We discussed the upcoming Science Fair and what families can do to support their children at home. Continued making plans for Dia de Los Ninos.



Hello and good morning,

I have heard this past week about a community member who has proposed building a chain link fence around our campus for security purposes. I do agree that security of our school and students is top priority, especially since I work here and a three of my children attend Potter Valley Schools. However, I do not believe that building a fence is the answer to this problem and I strongly oppose this idea. Aesthetically the fence would be an eye sore in our community and there is no sound evidence to show that it actually works. Our school is a place that the community uses to recreate, bringing their children to the playground on weekends and holiday breaks. For some of these families the school is the only yard they have. I believe this project would not be supported by our community either. As an alternative, the cost of this fence could be better spent in staff and student trainings regarding an active shooter or intruder on campus, better security systems including camera installation in the elementary areas and recess and lunch areas (to locate such intruders), improved lighting of the school and interior window coverings for building doors doors and windows that do not have them.

I would also like to know the plan for replanting the trees that were removed from back field along the elementary playground. The removal of these trees was likely necessary, but that shaded area was used on hot days for PE classes, soccer players and elementary students. We will miss their shade. It will take many years but I hope we can try and replant (and water) some fast growing trees to help reestablish the shade there. Our school has now faced 3 years of drought and tightened water restrictions out of the river. I understand that watering the grass is not top priority but we need to make sure our trees stay watered at these times. We have lost several on campus due to lack of water and looks very different from a few years ago.

Thank you for your consideration and time. I would have shared this tonight at public comment during the board meeting but I am unable to attend.

Joleen Logan

